

**MINUTES OF THE MEETING OF THE
BOARD OF DIRECTORS OF THE
SANDUSKY CEMETERY BOARD
WEDNESDAY, April 26, 2017 AT 4:00 P.M.
IN THE CHAPEL AT OAKLAND CEMETERY
SANDUSKY, OHIO**

PRESENT:

Members: Chairman Darden, Matt Leser, Andy Martin, Steve Toft and Secretary Kevin Zeiher. Members Linda O'Malley, Harrison Smith and Steve Toft were excused.

Also present was City Treasurer Hank Solowiej, and Cemetery Manager Dan Hedberg.

The meeting was called to order at 4:00 P.M. by Chairman Darden.

**MINUTES OF THE
PREVIOUS MEETING:**

The minutes of the January 25, 2017 meeting had been circulated and were approved as submitted on a motion made by Mr. Martin, seconded by Mr. Leser. Motion carried.

TREASURER'S REPORT:

City Treasurer Hank. Solowiej presented the Oakland Cemetery Financial Report for the period ending March 31, 2017. The report disclosed that there was \$617,693.37 in Endowment Funds and income for the first quarter of 2017 of \$22,369.25. Mr. Solowiej also reported that expenses for the period were higher due to tree removal and that wages and benefits would increase over the next period due to the attribution of 10% of the wages for Superintendent Brad Link and Clerk of the Commission Kelly Kresser added to the Cemetery Budget. In addition, the budget includes a new Maintenance II employee yet to be hired. Upon motion by Mr. Zeiher, seconded by Mr. Martin the report was to be accepted as presented. Motion carried.

**CEMETERY MANAGER'S
REPORT:**

Cemetery Manager Dan Hedberg reported that since January he and his staff had been cleaning the cemetery of all debris, had ground stumps from 16 trees with a stump grinder borrowed from the Forestry Department

and leveled several in anticipation of Memorial Day. In addition, the garage had been cleaned and painted.

OLD BUSINESS:

Mr. Hedberg reported a Maintenance II worker had been hired from the Water Department, but after several days that worker decided to return to his position at the Water Department. The position is being advertised again, first to all city employees and then after a period to outside interested candidates. All the equipment had been serviced and was ready for the season.

NEW BUSINESS:

Mr. Hedberg reported that during the Governor's visit Anna Petit from the State Department of Commerce toured the cemetery. Unfortunately, those that had planned on meeting and touring the cemetery with Ms. Petit at 10:00 AM missed her 2:00 PM arrival. She was very impressed with the state of the cemetery.

A new 60" Toro stand up mower had been ordered and should be delivered soon. Twenty-five (25) new trees had been purchased at the auction at Barnes Nursery and three (3) had been delivered and planted by cemetery staff.

Mr. Zeiher reported that he had mentioned to the Bicentennial Commission that Oakland Cemetery would be a great historical site for tours.

ADJOURNMENT:

There being no further business to come before the Board, and upon motion by Mr. Martin, seconded by Mr. Leser, the meeting was adjourned at 4:14P.M.

The next meeting of the Sandusky Cemetery Board will be held **Wednesday, July 26, 2017 at 4:00 P.M.**, at the Chapel at Oakland Cemetery.

Kevin J. Zeiher, Secretary