

**Dennis Murray called the meeting to order at 5 p.m. after the Invocation, given by Dick Brady, and the Pledge of Allegiance.**

**The Clerk called the roll and the following Commissioners responded: Dick Brady, Dave Waddington, Wes Poole, Dennis Murray, Naomi Twine, Greg Lockhart and Nikki Lloyd.**

**City staff present: Mario D’Amico – Interim Fire Chief, John Orzech – Police Chief, Aaron Klein – Public Works Director, Matt Lasko – Chief Development Officer, Angela Byington – Planning Director, Brad Link – Public Service Director, Stuart Hamilton – IT Manager, Don Rumbutis – IT, Sally Poggiali – Senior Account Manager, Justin Harris - Law Director, Eric Wobser – City Manager and Kelly Kresser – Commission Clerk.**

**Upon motion of Dave Waddington and second of Naomi Twine, the Commission voted to approve the minutes of the June 26 meeting and suspend the formal reading. The President declared the motion passed.**

#### **AUDIENCE PARTICIPATION**

Sharon Johnson, 1139 Fifth Street, asked how much Issue 8 money was used for the wayfinding signage project (Item #6).

Tim Schwanger, representing Save Our Shoreline Parks, 362 Sheffield Way, said there is a no trespassing sign at the end of McEwen Street that rivals a sign saying “this way to Cedar Point”. The Pier Track issue goes back to 1975 and there have been attempts to open the area up after the city purchased this property from the railroad. Every time the city has attempted to reopen it to the public, the Cove Park Boulevard boathouse owners get in an uproar, but hopes this anchor project for this neighborhood will happen this time. Tim Schwanger said he would like to make sure we find a way to identify public access points along Sandusky Bay with the wayfinding signage project (Item #6).

#### **PRESENTATIONS**

John Orzech, Police Chief, introduced **three new Officers to the Sandusky Police Department including William Shelton, Darian Cook and Brett Bird.**

Talon Flohr, Neighborhood Outreach Coordinator, said neighborhood planning is important and the neighborhood improvement process is meaningful to residents. Strong neighborhoods equal stronger relationships between neighbors and this kind of targeted investment in planning strengthens home values and has more impact rather than spreading investment around the entire city. In 2016, the City Commission adopted the Bicentennial vision plan which spelled out specific recommendations for neighborhoods and to initiate this neighborhood planning process. Six neighborhoods were selected to undergo individualized planning based on demographic and housing diversity and include: the Cove District, First through Fifth Streets District, South of Kilbourne District, Garden District, South Side District and the West End District. In each area, public meetings were held to collect input from the residents. Each neighborhood now has a planned or existing project to either implement or support a model block area (150 to 200 homes) to receive targeted housing and demolition funds and neighborhood beautification and outreach projects. There are approximately 200 homes needing to be demolished in the city; one full-time Housing Manager has been hired to oversee the Code Enforcement Division including four Code Enforcement Officers along with four seasonal employees to cut grass and mitigate other code issues. The city’s ordinances about high grass and weeds, trash and unsafe trees have been edited to attack blight in the city. Rental properties are also required to be inspected at least every three years. We are working to upgrade our parks in the five-year capital plan and investments were made during the past year at Orlando Pace Park, Wilbert Park and Lions Park. This initiative will be tracked from year to year using baseline stats. Two hundred residential properties are in need of demolition as identified by the Western Reserve Land Conservancy study and 50 of these have already been demolished while another 40 are slated for demolition this year. The Police Department has dedicated two full-time Community Impact Officers who focus on neighborhood

and quality of life issues and one Nuisance Officer will be added to focus on concerns and quality of life issues along with animal complaints.

Terry Schwartz, Director of Kent State University's Cleveland Urban Design Collaborative (CUDC), provided an outline of the six districts identified in the neighborhood initiative. Each of the six neighborhoods was identified and individual anchor projects outlined for identity, beautification and other priorities according to input received. Four indicators will be utilized to assess this initiative including tracking property values as an economic indicator. Housing investments can be tracked by looking at building permit activity. The American Community Survey is part of the U.S. Census and household and family incomes may begin to rise which is a good indicator of neighborhood strength. Property and income tax revenues can be tracked through the Erie County Auditor's Office, by district, to see how things are trending. On a more immediate level, a walk score can be tracked and is used to market housing ([www.walkscore.com](http://www.walkscore.com)). Sandusky currently has a walk score of 79 which is quite high and indicates neighborhoods are already very walkable, but there is room to go up. Infrastructure investments can be tracked to show street and sidewalk improvements each year as well as crime data to show public investments being made. Housing vacancy rates can be tracked as to how they decline. Code violations and quality of life surveys can be performed on an annual basis to see what people are saying about their neighborhood. As people start to use the neighborhood names as identified, this shows the initiative is working. Baseline data for each neighborhood has been listed for future assessment. Dennis Murray said he is pleased with the metrics being proposed to track the initiative and appreciates all of the work which has gone into this.

#### **CURRENT BUSINESS**

**Upon motion of Dick Brady and second of Dave Waddington, the commission voted to accept all communications. The President declared the motion passed.**

#### **CONSENT AGENDA ITEMS**

**The President asked if anyone wished to remove any of the Consent Agenda Items; there were no requests to do so.**

#### **SECOND READING**

##### **A. Submitted by Arielle Blanca, Community Development Manager**

##### **AMENDMENT TO OPEN HOUSING CODE RELATED TO FAIR HOUSING**

**Budgetary Information:** There will be no impact to the general fund.

**ORDINANCE NO. 17-122:** It is requested an ordinance be passed amending Part Five (General Offenses Code) Chapter 539 (Open Housing Code), of the codified ordinances, in the manner and way specifically set forth hereinbelow.

##### **B. Submitted by Angela Byington, Planning Director**

##### **AGREEMENT WITH MEDICAID BILLING SOLUTIONS, INC. FOR MEDICAID BILLING SERVICES FOR SANDUSKY TRANSIT SYSTEM**

**Budgetary Information:** The fee for this service shall be three percent of the revenue received by Sandusky Transit as a result of Medicaid Billing Solutions, Inc. billing services. The exact amount that will be billed annually cannot be quantified, however, it is anticipated that it would be a minimum of \$6,000 annually.

**ORDINANCE NO. 17-133:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into an agreement for billing services with Medicaid Billing Solutions, Inc., of Cincinnati, Ohio, for services related to the Sandusky Transit System; and declaring that this ordinance shall take immediate effect in full accordance with Section 14 of the city charter.

##### **C. Submitted by Matt Lasko, Chief Development Officer**

##### **RESIDENTIAL DEMOLITION PROJECT #2 – CHANGE ORDER (DEDUCT)**

**Budgetary Information:** Change Order #1 and final will decrease the contract with Ed Burdue & Company, LLC, by \$10,425. The current contract amount with Ed Burdue & Company is \$53,970. The revised contract amount including Change Order #1 is \$43,545. This project will be paid for

with \$33,045 of FY 2016 Community Development Block Grant funds and \$10,500 of insurance fire funds.

**ORDINANCE NO. 17-134:** It is requested an ordinance be passed authorizing and directing the City Manager to approve the first and final change order for work performed by Ed Burdue & Company, LLC of Sandusky, Ohio, for the CDBG FY 2016 residential demolition project #2; and declaring that this ordinance shall take immediate effect in full accordance with Section 14 of the city charter.

**D. Submitted by Kelly Kresser, Commission Clerk**

**It is requested the Commission Clerk be authorized to notify the Ohio Division of Liquor Control the city does not request a hearing regarding the request for new C1 (beer only in original sealed container for carryout only) and C2 (wine and mixed beverages in sealed containers for carryout) liquor permits for Family Dollar Stores of Ohio, Inc. dba Family Dollar 1967, 1622 Cleveland Road, Sandusky.**

**Upon motion of Dick Brady and second of Dave Waddington, the Commission voted to accept the Consent Agenda and declare all ordinances and/or resolutions as drafted and presented to the City Commission under the Consent Agenda shall take effect in full accordance with the Section reflected in the ordinances and/or resolutions, whether it be in full accordance with Section 13 or Section 14 of the City Charter. Roll call on the motion: Yeas: Dick Brady, Dave Waddington, Wes Poole, Dennis Murray, Naomi Twine, Greg Lockhart and Nikki Lloyd, 7. Roll call on the ordinances and resolutions: Yeas: Dick Brady, Dave Waddington, Wes Poole, Dennis Murray, Naomi Twine, Greg Lockhart and Nikki Lloyd, 7. The President declared the ordinances and resolutions contained in the Consent Agenda passed in full accordance with the City Charter.**

**REGULAR AGENDA ITEMS**

**ITEM #1 – Submitted by Angela Byington, Planning Director**

**ADOPTION OF THE SANDUSKY NEIGHBORHOOD INITIATIVE**

**Budgetary Information:** There is no cost associated with the adoption of the plan. The cost of preparing the plan was previously approved by City Commission. The cost of implementation will be determined as funds become available and projects are costed or bid as applicable. Projects exceeding \$10,000 will be brought to City Commission for approval. Funds that have been set aside for implementation include: \$60,000 annually from the Dorn Foundation, \$60,000 annually from city neighborhood funds, \$120,000 annually of model block funds and future leveraged grants and donations.

**ORDINANCE NO. 17-135:** It is requested an ordinance be passed approving and adopting the Sandusky Neighborhood Initiative Plan for the City of Sandusky; and declaring that this ordinance shall take immediate effect in full accordance with Section 14 of the city charter.

**Upon motion of Nikki Lloyd and second of Naomi Twine, the Commission voted to approve this ordinance under suspension of the rules and in full accordance with Section 14 of the City Charter.**

*Discussion:* Dennis Murray said he is committed to seeing the Pier Track project go through and noted the Law Director will be involved as we move forward with the complicated issues needing to be sorted out in order for this work out for the residents. The city has legal rights and it is high time to take advantage of property which he (Dennis) thinks we own. Wes Poole asked how long it will be before we take advantage of this and Eric Wobser said we are in the process of entering into a scope of work for an update of the Sandusky Bay Pathway with Environmental Design Group and ownership issues are part of this process. Our goal is to have a strong baseline of information to provide a template to move forward. We have also talked about hiring a firm to analyze options. The pathway planning process will identify up to three alternatives and if it is determined a complete linear connection along this Pier Track is not feasible, there will be alternatives identified. During the CUDC planning process, it was determined we could still have public accessibility to the Pier Track although it may not connect at both ends.

**Roll call on the motion: Yeas: Dick Brady, Dave Waddington, Wes Poole, Dennis Murray, Naomi Twine, Greg Lockhart and Nikki Lloyd, 7. The President declared the motion passed. Roll call on the ordinance: Yeas: Dick Brady, Dave Waddington, Wes Poole, Dennis Murray, Naomi Twine, Greg Lockhart and Nikki Lloyd, 7. The President declared the ordinance passed under suspension of the rules and in full accordance with Section 14 of the City Charter.**

**ITEM #2 – Submitted by Jane Cullen, Project Engineer**

**AWARD OF CONTRACT TO C&K INDUSTRIAL SERVICE FOR VENICE ROAD SANITARY SEWER CLEANING PROJECT**

**Budgetary Information:** The total cost of the project, based on the bid and including engineering, inspection, advertising and miscellaneous costs is \$27,947.70 and will be paid with sewer funds from the operating and maintenance budget.

**ORDINANCE NO. 17-136:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into a contract with C & K Industrial Service of Cleveland, Ohio, for the Venice Road 30" sanitary sewer cleaning project; and declaring that this ordinance shall take immediate effect in full accordance with Section 14 of the city charter.

**Upon motion of Naomi Twine and second of Wes Poole, the Commission voted to approve this ordinance under suspension of the rules and in full accordance with Section 14 of the City Charter.**

*Discussion:* Dennis Murray said all of the work being pushed through is a testament to the Public Works Department.

**Roll call on the motion: Yeas: Dick Brady, Dave Waddington, Wes Poole, Dennis Murray, Naomi Twine, Greg Lockhart and Nikki Lloyd, 7. The President declared the motion passed. Roll call on the ordinance: Yeas: Dick Brady, Dave Waddington, Wes Poole, Dennis Murray, Naomi Twine, Greg Lockhart and Nikki Lloyd, 7. The President declared the ordinance passed under suspension of the rules and in full accordance with Section 14 of the City Charter.**

**ITEM #3 – Submitted by Jane Cullen, Project Engineer**

**PROFESSIONAL SERVICES AGREEMENT WITH K.E. MCCARTNEY & ASSOCIATES, INC. FOR DESIGN OF THORPE DRIVE CULVERT REPLACEMENT PROJECT**

**Budgetary Information:** The not to exceed cost for professional design services is \$21,480 and will be paid with capital projects funds made available through Issue 8.

**ORDINANCE NO. 17-137:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into an agreement for professional design services with K.E. McCartney & Associates, Inc. of Mansfield, Ohio, for the Thorpe Drive culvert replacement project; and declaring that this ordinance shall take immediate effect in full accordance with Section 14 of the city charter.

**Upon motion of Naomi Twine and second of Nikki Lloyd, the Commission voted to approve this ordinance under suspension of the rules and in full accordance with Section 14 of the City Charter. Roll call on the motion: Yeas: Dick Brady, Dave Waddington, Wes Poole, Dennis Murray, Naomi Twine, Greg Lockhart and Nikki Lloyd, 7. The President declared the motion passed. Roll call on the ordinance: Yeas: Dick Brady, Dave Waddington, Wes Poole, Dennis Murray, Naomi Twine, Greg Lockhart and Nikki Lloyd, 7. The President declared the ordinance passed under suspension of the rules and in full accordance with Section 14 of the City Charter.**

**ITEM #4 – Submitted by Aaron Klein, Director of Public Works**

**ACCEPTING BIDS FOR 2017 SIDEWALK REPAIR & REPLACEMENT PROJECT**

**Budgetary Information:** The estimated cost of the project including engineering, inspection, advertising and miscellaneous costs is \$93,530 and will be paid with capital projects funds made available through Issue 8. The engineer's estimate for the project is \$89,076.25.

**RESOLUTION NO. 037-17R:** It is requested a resolution be passed declaring the necessity for the city to proceed with the proposed 2017 sidewalk repair and replacement project; approving the

specifications and engineer's estimate of cost thereof; and directing the City Manager to advertise for and receive bids in relation thereto; and declaring that this resolution shall take immediate effect in full accordance with Section 14 of the city charter.

**Upon motion of Dave Waddington and second of Nikki Lloyd, the Commission voted to approve this resolution under suspension of the rules and in full accordance with Section 14 of the City Charter.**

*Discussion:* Aaron Klein said this is a significantly smaller amount of square footage from last year's project, but we are still doing 33 locations or 8,300 SF. We will not be removing any trees and do not anticipate delays because of tree removal. This will be a 60-day project from the notification to proceed and it should be completed prior to the end of the season. Dennis Murray asked about sidewalks at the corner of East Adams Street and Columbus Avenue; Dave Waddington said there will be a lot more foot traffic in this area with the relocation of students from Ontario School to Adams School and this is a safety issue. Dick Brady said the money being spent on this project is a direct result of complaints from residents and property owners and making repairs to the area in front of Reiger Lofts will impact the elderly. Aaron Klein said a survey has not been done of sidewalks in the entire city, but based upon the complaints received, we have three or four years of backlog. Last year, when a complaint was received in one neighborhood, we surveyed the entire neighborhood and added other areas to the project list but we will not do that this year. Wes Poole said he would like to increase the amount of sidewalks we are doing and additional funds should be set aside for this purpose.

**Roll call on the motion: Yeas: Dick Brady, Dave Waddington, Wes Poole, Dennis Murray, Naomi Twine, Greg Lockhart and Nikki Lloyd, 7. The President declared the motion passed. Roll call on the resolution: Yeas: Dick Brady, Dave Waddington, Wes Poole, Dennis Murray, Naomi Twine, Greg Lockhart and Nikki Lloyd, 7. The President declared the resolution passed under suspension of the rules and in full accordance with Section 14 of the City Charter.**

**ITEM #5 – Submitted by Aaron Klein, Director of Public Works**

**AWARD OF CONTRACT TO ELLET NEON SALES & SERVICE, INC. FOR WAYFINDING AND SIGNAGE PROJECT**

**Budgetary Information:** The total cost, based on bids and including planning, design, construction, inspection and advertising is \$486,399 to be paid through the funding sources listed below. The city's portion, which has been fully expended, was drawn from capital projects funds (Issue 8). The construction portion of this project, which would be \$360,399 will utilize funds from federal highway/ODOT through the Erie County MPO totaling \$136,680 and private funds totaling \$223,719.

**ORDINANCE NO. 17-138:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into a contract with Ellet Neon Sales & Service, Inc., of Akron, Ohio, for the wayfinding and signage project; and declaring that this ordinance shall take immediate effect in full accordance with Section 14 of the city charter.

**Upon motion of Nikki Lloyd and second of Dave Waddington, the Commission voted to approve this ordinance under suspension of the rules and in full accordance with Section 14 of the City Charter.**

*Discussion:* Aaron Klein said this legislation will award construction of the wayfinding signage project for a total of \$360,399. It was initially thought the city would put forward \$75,000 to \$100,000 of Issue 8 dollars but additional funds have been obtained and the city's share comes to \$72,930. The remainder will come from ODOT funding and from other private partners. We are giving ourselves a template for future signage and although there is not specific signage for public access, they do include directions to our waterfront and marinas. There are three to six lines per sign and more than six lines gets confusing so we are looking at downtown kiosk areas to direct people to the waterfront using the design parameters. Wes Poole asked if the city created the templates and Aaron Klein said the design was done by Studio Graphique while Ellet

Neon will submit templates to the Engineering Department for approval in full accordance with the specifications, design documents and drawings (font, size, letters etc.). Eric Wobser said this process has included members of the city's Development Department and downtown stakeholders to determine what will be on the kiosk maps for pedestrians. The other information starts with gateway signage indicating entrance into the City of Sandusky, larger trail blaze signage directing toward major tourist attractions or places like the hospital, and smaller signs which direct people once they are on a path to stay on it. There is also a downtown intermediary group of signs with more detail at four or five locations done by Studio Graphique along with staff members and stakeholders. Aaron Klein said Ellet will be required to develop a submittal package of exactly what the materials will be, the sizes, etc. and must comply with the specifications and drawings created by Studio Graphique. We will take this information to compare and contrast with the specifications and drawings and make sure the appropriate materials are being utilized to be installed by the end of October.

**Roll call on the motion: Yeas: Dave Waddington, Wes Poole, Dennis Murray, Naomi Twine, Greg Lockhart and Nikki Lloyd, 6. Abstain: Dick Brady, 1. The President declared the motion passed. Roll call on the ordinance: Yeas: Dave Waddington, Wes Poole, Dennis Murray, Naomi Twine, Greg Lockhart and Nikki Lloyd, 6. Abstain: Dick Brady, 1. The President declared the ordinance passed under suspension of the rules and in full accordance with Section 14 of the City Charter.**

**ITEM #6 – Submitted by Aaron Klein, Director of Public Works**

**PROFESSIONAL SERVICES AGREEMENT WITH K.E. MCCARTNEY & ASSOCIATES FOR WAYFINDING AND SIGNAGE PROJECT**

**Budgetary Information:** The total cost of planning, design, construction, inspection and advertising is \$486,399 to be paid through the funding sources listed below. The city's portion, which has been fully expended, was drawn from capital projects funds (Issue 8). The cost of these professional services for project coordination, construction, administration and inspection is not to exceed \$24,750 and will be paid entirely with private funds. Various partners have contributed to the funding for this program including:

Federal Highway/ODOT (via MPO)	\$165,000.00
Private: Lake Erie Shores & Islands	150,000.00
City of Sandusky	72,930.00
Private: Firelands Regional Medical Center	50,000.00
Private: Cedar Fair	<u>50,000.00</u>
<b>TOTAL</b>	<b>\$486,399.00</b>

**ORDINANCE NO. 17-139:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into an agreement for professional services with K.E. McCartney & Associates, Inc., of Elyria, Ohio, for project coordination, construction, administration and inspection services for the wayfinding and signage project; and declaring that this ordinance shall take immediate effect in full accordance with Section 14 of the city charter.

**Upon motion of Naomi Twine and second of Dave Waddington, the Commission voted to approve this ordinance under suspension of the rules and in full accordance with Section 14 of the City Charter.**

*Discussion:* Aaron Klein said this is for the professional services agreement to oversee installation of the inspection services for a total not to exceed \$24,750.

**Roll call on the motion: Yeas: Dave Waddington, Wes Poole, Dennis Murray, Naomi Twine, Greg Lockhart and Nikki Lloyd, 6. Abstain: Dick Brady, 1. The President declared the motion passed. Roll call on the ordinance: Yeas: Dave Waddington, Wes Poole, Dennis Murray, Naomi Twine, Greg Lockhart and Nikki Lloyd, 6. Abstain: Dick Brady, 1. The President declared the ordinance passed under suspension of the rules and in full accordance with Section 14 of the City Charter.**

**ITEM #7 – Submitted by Jeff Keefe, Project Engineer****PROFESSIONAL DESIGN SERVICES AGREEMENT WITH WSP USA, INC. FOR COLUMBUS AVENUE, SCOTT STREET & COLUMBUS AVENUE INTERSECTION IMPROVEMENTS**

**Budgetary Information:** The final design cost is \$41,500 and shall be paid with CDBG funds.

**ORDINANCE NO. 17-140:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into an agreement for professional design services with WSP USA, Inc., of Cleveland, Ohio, for the Columbus-Scott-Campbell Street intersection improvements project as part of the Campbell Street resurfacing project; and declaring that this ordinance shall take immediate effect in full accordance with Section 14 of the city charter.

**Upon motion of Dave Waddington and second of Nikki Lloyd, the Commission voted to approve this ordinance under suspension of the rules and in full accordance with Section 14 of the City Charter.**

*Discussion:* Dennis Murray said this is the “you bet your life if you are a pedestrian” intersection and is glad to see these improvements are being made.

**Roll call on the motion: Yeas: Dick Brady, Dave Waddington, Wes Poole, Dennis Murray, Naomi Twine, Greg Lockhart and Nikki Lloyd, 7. The President declared the motion passed. Roll call on the ordinance: Yeas: Dick Brady, Dave Waddington, Wes Poole, Dennis Murray, Naomi Twine, Greg Lockhart and Nikki Lloyd, 7. The President declared the ordinance passed under suspension of the rules and in full accordance with Section 14 of the City Charter.**

**ITEM #8 – Submitted by Aaron Klein, Director of Public Works****AMENDMENT TO AGREEMENT WITH STRAND & ASSOCIATES FOR PHASE II GREEN INFRASTRUCTURE EVALUATION**

**Budgetary Information:** The amendment to the scope of services outlined above will reduce the agreement amount by \$13,803.91 making the not-to-exceed amount for the agreement \$51,196.09 which will be funded entirely with sewer funds. The original agreement was \$65,000 of which \$21,196 has already been spent.

**ORDINANCE NO. 17-141:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into an amendment to the agreement for professional services with Strand Associates, Inc. of Cincinnati, Ohio, to perform a green infrastructure evaluation, Phase II, of the city’s General Plan for combined sewers; and declaring that this ordinance shall take immediate effect in full accordance with Section 14 of the city charter.

**Upon motion of Naomi Twine and second of Nikki Lloyd, the Commission voted to approve this ordinance under suspension of the rules and in full accordance with Section 14 of the City Charter.**

*Discussion:* Aaron Klein said when we entered into negotiations with the EPA several years ago for long-term control of our sewer overflows, we developed a scenario to supplement some of the costs we would have incurred through green infrastructure projects. Last year, the analysis project culminated in Strand Associates determining it was definitely possible for us to do this. Several key locations were schools and larger properties (such as hospitals) where a lot of storm water is removed at once to reduce infiltration and inflow into our system. The next phase was to fine tune this and determine the best starting place by coming up with a portfolio of projects to get the best bang for our buck. It was determined the models we were working on were not something we could rely upon and it would take a year or two longer to get the information needed at a significantly higher cost. With the passage of the school levy and with these properties being critical to our plan, it was determined we would like to work with them to place green infrastructure plans on their properties and are timing them to be done at the same time and as their schedule will allow. We are reducing the amount of cost associated with the original scope of work and are utilizing Strand Associates as our intermediary. Meetings are scheduled during the next couple of months to discuss this along with educational components involving students and others. Dennis Murray thanked the entire staff for the work being done in planning

this and other projects. The SCS administrators have been pleased with the partnership and the great cooperative efforts being made between them and the city.

**Roll call on the motion: Yeas: Dick Brady, Dave Waddington, Wes Poole, Dennis Murray, Naomi Twine, Greg Lockhart and Nikki Lloyd, 7. The President declared the motion passed. Roll call on the ordinance: Yeas: Dick Brady, Dave Waddington, Wes Poole, Dennis Murray, Naomi Twine, Greg Lockhart and Nikki Lloyd, 7. The President declared the ordinance passed under suspension of the rules and in full accordance with Section 14 of the City Charter.**

**ITEM #9 – Submitted by Aaron Klein, Director of Public Works**

**PROFESSIONAL SERVICES AGREEMENT WITH BIOHABITATS FOR SANDUSKY BAY STRATEGIC RESTORATION INITIATIVE**

**Budgetary Information:** The total cost of this agreement is \$229,242 but there is no financial impact to the city budget as all costs associated with this project will be split evenly between the State capital funds and federal capital funds. The remaining \$10,758 will be reimbursable by the city for actual time associated with the project and will be directly applied to the Public Works Department wages and fringes portion of the operating and maintenance budget.

**ORDINANCE NO. 17-142:** is requested an ordinance be passed authorizing and directing the City Manager to enter into a professional services and subgrant agreement with Biohabitats, Inc., of Baltimore, Maryland, for the Sandusky Bay strategic restoration initiative; and declaring that this ordinance shall take immediate effect in full accordance with Section 14 of the city charter.

**Upon motion of Naomi Twine and second of Dave Waddington, the Commission voted to approve this ordinance under suspension of the rules and in full accordance with Section 14 of the City Charter. Roll call on the motion: Yeas: Dick Brady, Dave Waddington, Wes Poole, Dennis Murray, Naomi Twine, Greg Lockhart and Nikki Lloyd, 7. The President declared the motion passed. Roll call on the ordinance: Yeas: Dick Brady, Dave Waddington, Wes Poole, Dennis Murray, Naomi Twine, Greg Lockhart and Nikki Lloyd, 7. The President declared the ordinance passed under suspension of the rules and in full accordance with Section 14 of the City Charter.**

**CITY MANAGER'S REPORT**

- **Upon motion of Dave Waddington and second of Naomi Twine, the commission voted to accept a \$50 donation from the Solowiej family for the Fire Department Trust Fund in memory of Tony L. Bonner. The President declared the motion passed.**
- **Upon motion of Naomi Twine and second of Nikki Lloyd, the commission voted to accept an in-kind donation of materials and labor from Home Depot (30 bags of concrete valued at \$120) and Save Our Shoreline Parks (50 bags of concrete valued at \$200) for repairs made to the Washington Street Pier. Eric Wobser thanked Tim Schwanger for spearheading this project.**
- **We would like to welcome our three new Police Officers to the Department. They are William Shelton, Brett Bird and Darian Cook. The officers were sworn in on July 5, and start their training process during the next few weeks and will then be assigned to a field training Officer. We are excited for their arrivals and look forward to long and distinguished careers from all of them.**
- **Members of the Police Department passed out 1,000 optic lights for the Fourth of July holiday to children at Movies by the Bay, in neighborhoods, block parties and along the shoreline during the Cedar Point fireworks display.**
- **An exit conference on the 2016 audit was held by the Audit/Finance Committee and the external auditors on June 23. The audit reports are expected to be released later this summer.**

- Duke's Root Control will be **treating sewer lines** at various locations throughout the City in July. The product will remove tree roots from the pipes.
- **Philip Barone has received his Class I Wastewater Treatment Operator certification** which advances him to an Operator I position.
- We would like to **welcome Charlie Collas** who has been hired into the Sewer Maintenance Division and **Matt Cullen** who has joined the Street Division.
- **Construction at Lions Park** is scheduled to begin the week of July 17.
- **Maria Muratori, Development Specialist**, was recognized last week via a letter of commendation from Larren Wikel, Vice President of Erie Group of Companies. The letter noted the positive impact likely to occur after meeting with her and an overall positive direction of the city, stating, "...the changes we are seeing, daily, in every interaction, has restored in me a pride for all that is Sandusky. I am proud of the work that Maria Muratori is producing."
- The Code Enforcement Division was recently contacted by a local resident who wanted to **recognize three of our seasonal grounds maintenance employees**: Dillon Lewis, Anthony Watson and Juwan Minnifield. This resident was pulled off the side of the road with a flat tire during a very hot part of the day. The seasonal crew pulled off to the side of the road to assist her and she called to thank these three employees for their efforts stating "they were her guardian angels that day."
- The city has reviewed Phase II analytical results and also received demolition bids for the **former American Crayon property**. Based on the results, the city is satisfied with its due diligence and has since purchased the site as of July 6. Dick Brady asked if there is a guaranteed timeframe for completion and Matt Lasko said this project has a nine-month completion from the notice of commencement which should take place during the next five to ten business days. Dick Brady said this is important to our friends at Firelands Regional Medical Center as well as to every resident on Hayes Avenue and those who travel through the city.
- **A note is now due and payable for the Leaking Boot** and the Law Department is currently analyzing options to secure payment. There have been some very productive conversations with the owner and we believe payment is imminent although it is past due at this point.
- **Cholera Cemetery will be the home of our first butterfly garden**. Milkweed and natural grasses have been growing at the Greenhouse which will be transplanted in Cholera Cemetery. Greenhouse staff will also be making some modest landscaping upgrades.
- The **fourth annual Touch A Truck event** is August 1 from 4 p.m. to 8 p.m. at the Paper District Marina. The Recreation, Police, Fire, Public Services and Public Works Departments all work together to make this event a success. The event draws thousands of children of all ages to sit in, touch and look up close at many different vehicles such as police cars, fire engines, dump trucks, rescue boats, life flight and many others. Food vendors, bounce houses and giveaways are included. Come down and help share this family fun event.
- There will be a **public meeting on Thursday, July 20 from 6 p.m. to 8 p.m. at the Sandusky State Theatre regarding the Jackson Street Pier and Shoreline Drive streetscape projects**.

**OLD BUSINESS**

Dave Waddington said we are working with Erie County regarding **lead testing** and after doing some research and performing tests at the KidsFest event, 41 out of 90 teens tested for high levels of lead and he would like to see testing done at birth or on the mothers. Lead paint has been banned for several years and wonders if the Erie County Health Department (ECHD) could track this in a different way using a different approach. According to a recent article in the local newspaper, up to 5,000 kids in Erie County could have high levels of lead and this can impact learning as well as everyday life. Our water is safe but asked previously to have reminders about running water before using it on our water bills, but has not seen anything on this. Eric Wobser said he understood the public service announcement would happen one-time or once annually but will be happy to increase the frequency if this is what the Commission desires. Aaron Klein said the Water Plant did receive many calls after this was placed on the water bills. Dave Waddington said some water bills go to the owners rather than the tenants and they (the tenants) may never see this and asked if we can do a little more. Greg Lockhart said he was at a recent ECHD board meeting where this was discussed and one thing suggested was to test during rental inspections and then notify the property owner if lead is present. Eric Wobser said we have been working with the Code Enforcement office to notify every registered household about lead testing and we can further discuss making more public service announcements. During the rental registration legislative process, we considered the potential of lead inspections but based on feedback received and limitations to the exterior inspection, lead testing was not included. We have been in active conversations with the ECHD about lead inspections for the interior of homes and some commissioners have been actively considering this to get them going. Dave Waddington said he wants a different tracking mechanism for Sandusky and Erie County and if a child is tested at birth, it came from somewhere and we need to look at this from a different angle. Dennis Murray said he had a lengthy conversation with Bob England at the ECHD after this news article was released and was cautioned not to take this information out of context; no children have been poisoned and it is a much more complicated issue. The ECHD wants to invest additional dollars to test school-aged children as this is when they may ingest paint chips – they are not on the ground getting paint dust on their hands or in their mouths like younger children may be. They would like to spend \$1.4 million of remediation dollars on a program to remediate homes where children are being exposed as well as to test additional young children. This is not a final answer as other communities have implemented lead testing every couple of years. A meeting will be scheduled in the near future to see if it is feasible to look at legislation to perform inspections periodically while keeping an eye on the budget. Children are being exposed to lead and this hurts them academically and career-wise. Wes Poole said now that specific children with elevated lead levels have been identified from specific addresses, we should be able to do additional investigation which should give us a much better idea where this exposure is from. Money has been assigned to remediate this issue with paint chips and we should be able to identify the cause. We should not be fashioning solutions until we identify where the problem came from as it is just as possible these children could have been chewing on toys made of lead from China and is cautious about making pronouncements. Dennis Murray said we need to focus on cost effective solutions.

**NEW BUSINESS**

**Upon motion of Dick Brady and second of Dave Waddington, the commission voted to hold an executive session regarding imminent litigation. Roll call on the motion: Yeas: Dick Brady, Dave Waddington, Wes Poole, Dennis Murray, Naomi Twine, Greg Lockhart and Nikki Lloyd, 7. The President declared the motion passed.**

**AUDIENCE PARTICIPATION**

Katherine Carter, 5309 Columbus Avenue, said she recently provided a copy of a pamphlet about lead in the water and in paint and how it affects brain neurons by blocking neurotransmitters. Lead can also be picked up near homes which closely intersect others with lead and when people do renovations in older homes, little children are crawling around in the dust, breathing it and it affects them. Perhaps these can be added to the water bills.

**At 6:42 p.m., the President announced a recess of the regular session. At 6:50 p.m., the commission went into Executive Session. At 7:24 p.m., upon motion of Dick Brady and second of Wes Poole, the commission voted to adjourn. The President declared the motion passed.**

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Kelly L. Kresser, CMC  
Commission Clerk

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Dennis E. Murray, Jr.  
President of the City Commission