

**Diedre Cole called the meeting to order** at 5 p.m. after the **Invocation**, given by Pervis Brown, and the **Pledge of Allegiance**.

The clerk called **the roll** and the following Commissioners responded: Diedre Cole, Julie Farrar, Wesley Poole, Jeff Smith and Pervis Brown.

**Upon motion of Julie Farrar and second of Jeff Smith, the commission voted to excuse John Hamilton and Keith Grohe. The Vice President declared the motion passed.**

**City staff present:** Todd Roth – Engineer, Jim Lang – Interim Police Chief, Jim Green – Fire Captain, Carrie Handy – Chief Planner, Scott Miller – General Services Director, Don Rumbutis – IT Department, Don Icsman – Law Director, Nicole Ard - City Manager, Hank Solowiej – Finance Director and Kelly Kresser – Commission Clerk.

**Upon motion of Pervis Brown and second of Jeff Smith, the commission voted to approve the minutes of the May 14, 2012 meeting and dispensed with the oral reading. The Vice President declared the motion passed.**

#### **AUDIENCE PARTICIPATION** (*agenda items only*)

Sharon Johnson, 1139 Fifth Street, asked about the legislation for a change order with South Shore Electric in the amount of \$83,000 (Item #9) as it appears they may be taking over another contractor's work. Sharon Johnson asked if the fencing for Cedar Point would be the city's property and how this can be passed when the funding is not yet approved (Item #5).

Tim Schwanger, 362 Sheffield Way, said the taxing agencies will receive \$78.56 for the property on West Madison Street (Item #1) of which the city will receive about 2% per year. The fees will be forgiven and he asked if this is a standard procedure in the mow to own program. Tim Schwanger asked what funding mechanism will be used to purchase these properties. Tim Schwanger said decorative fencing will be erected perpendicular to the Sandusky Bay Pathway on Cedar Point Drive and asked what size this fencing will be (Item #5).

#### **CURRENT BUSINESS**

**Upon motion of Pervis Brown and second of Wesley Poole, the commission voted to accept all communications. The Vice President declared the motion passed.**

#### **ITEM #1 – Submitted by Amanda Meyers, Paralegal**

**Budgetary Information:** The cost associated with these purchase agreements is the total amount of the title examination, survey, deed preparation, Erie County Recorder's fee, and any other customary fees that may be due and payable in the ordinary course of the sale and purchase transaction. The city will recoup the cost of the expenses from the non-refundable earnest money deposit required to be paid by the purchasers. The taxing districts will begin collecting approximately seventy eight dollars and fifty six cents (\$78.56) per year in real estate taxes.

**ORDINANCE NO. 12-049:** It is requested an ordinance be passed **declaring that certain real property owned by the city as part of the land reutilization program identified as parcel #58.00705.000, located on West Madison Street, Sandusky, is no longer needed for any municipal purpose and authorizing the execution of purchase agreements with respect to that real property;** and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**Upon motion of Pervis Brown and second of Jeff Smith, the commission voted to approve this ordinance according to Section 14 of the city charter.**

*Discussion:* Amanda Meyers said there is not funding for the mow to own program and the city collects its money through the down payment. Back taxes remain until the property is sold and do not cost the city anything; these are kept track of by the Erie County Auditor's Office. Diedre Cole said the mow to own program is a great initiative and the city does not have to mow these properties once they are sold. Julie Farrar said this may not look like much, but it pays back two-fold when properties are being taken care of and taxes are paid by responsible persons.

Roll call on the motion: Yeas: Diedre Cole, Julie Farrar, Wesley Poole, Jeff Smith and Pervis Brown, 5. Roll call on the ordinance: Yeas: Diedre Cole, Julie Farrar, Wesley Poole, Jeff Smith and Pervis Brown, 5. The Vice President declared the ordinance passed.

**ITEM #2 – Submitted by James Lang, Police Chief and Carrie Handy, Chief Planner**

**Budgetary Information:** There is no impact on the city's general fund. All projects in the program will be paid for through grant funds or from funds from other local sources.

**RESOLUTION NO. 013-12R:** It is requested a resolution be passed **authorizing and directing the city manager to file an application with the U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance for financial assistance from the FY 2012 Byrne Criminal Justice Innovation grant program;** and declaring that this resolution shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Jeff Smith and second of Wesley Poole, the commission voted to approve this resolution according to Section 14 of the city charter. Roll call on the motion: Yeas: Diedre Cole, Wesley Poole, Jeff Smith, Julie Farrar and Pervis Brown, 5. Roll call on the resolution: Yeas: Diedre Cole, Julie Farrar, Wesley Poole, Jeff Smith and Pervis Brown, 5. The Vice President declared the resolution passed.

**ITEM #3 – Submitted by Todd J. Roth, P.E., P.S.**

**Budgetary Information:** There is no additional fee related to the requested time extension for change order #1 with Ed Burdue & Company.

**ORDINANCE NO. 12-050:** It is requested an ordinance be passed **authorizing and directing the city manager to approve the first change order for work being performed by Ed Burdue & Company of Sandusky, Ohio, for the Lions Park concrete removal project;** and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Wesley Poole and second of Julie Farrar, the commission voted to approve this ordinance according to Section 14 of the city charter. Roll call on the motion: Yeas: Diedre Cole, Julie Farrar, Wesley Poole, Jeff Smith and Pervis Brown, 5. Roll call on the ordinance: Yeas: Diedre Cole, Julie Farrar, Wesley Poole, Jeff Smith and Pervis Brown, 5. The Vice President declared the ordinance passed.

**ITEM #4 – Submitted by Todd J. Roth, P.E., P.S.**

**Budgetary Information:** The city will contribute 50% of all capital improvements to the facility, which cost more than \$1,000.

**ORDINANCE NO. 12-051:** It is requested an ordinance be passed **authorizing the city manager to enter into a building occupancy and maintenance agreement between the City of Sandusky, the Board of County Commissioners of Erie County and the Erie County Health Department;** and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Jeff Smith and second of Pervis Brown, the commission voted to approve this ordinance according to Section 14 of the city charter. Roll call on the motion: Yeas: Diedre Cole, Julie Farrar, Wesley Poole, Jeff Smith and Pervis Brown, 5. Roll call on the ordinance: Yeas: Diedre Cole, Julie Farrar, Wesley Poole, Jeff Smith and Pervis Brown, 5. The Vice President declared the ordinance passed.

**ITEM #5 – Submitted by Todd J. Roth, P.E., P.S.**

**Budgetary Information:** The time extension will not impact the cost of the project. It will allow the contractor to complete the project without being subject to penalties for failure to complete the project on time. The change from a chain link fence to an ornamental fence will result in a cost increase of approximately \$3,705. City staff has submitted a request to ODOT to determine if the cost is eligible for funding with Federal Highway Administration funds through the Ohio Department of Transportation and the Erie County Metropolitan Planning Organization in the amount of eighty percent (80%) of the costs. The remaining 20% (city portion) of the fence cost will be funded with money from Cedar Point.

**ORDINANCE NO. 12-052:** It is requested an ordinance be passed **authorizing and directing the city manager to approve the first change order for work being performed by Erie Blacktop, Inc., of Sandusky, Ohio, for the Cedar Point Drive improvement project;** and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Pervis Brown and second of Wesley Poole, the commission voted to approve this ordinance according to Section 14 of the city charter.

*Discussion:* Todd Roth said the original chain link fence was 6' but the one proposed is 5' and is more decorative; there will be four different locations where swales come across to protect pedestrians from the drop-off. The change order is for the time extension only, but there is a separate request to place a more decorative fence which must move quickly because of the timing of the project. Todd Roth said the city has asked the state to fund the fencing and 80% of the cost will be covered; the balance will be paid by Cedar Point as they preferred this type of fencing.

**Roll call on the motion: Yeas: Diedre Cole, Julie Farrar, Wesley Poole, Jeff Smith and Pervis Brown, 5. Roll call on the ordinance: Yeas: Diedre Cole, Julie Farrar, Wesley Poole, Jeff Smith and Pervis Brown, 5. The Vice President declared the ordinance passed.**

**ITEM #6 – Submitted by Todd J. Roth, P.E., P.S.**

**Budgetary Information:** There is no additional fee related to the requested time extension for change order #2 with Kirk Bros. Co., Inc.

**ORDINANCE NO. 12-053:** It is requested an ordinance be passed **authorizing and directing the city manager to approve the second change order for work being performed by Kirk Bros. Co. Inc., of Alvada, Ohio, for the Big Island Water Works chemical improvement project;** and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**Upon motion of Wesley Poole and second of Julie Farrar, the commission voted to approve this ordinance according to Section 14 of the city charter. Roll call on the motion: Yeas: Diedre Cole, Julie Farrar, Wesley Poole, Jeff Smith and Pervis Brown, 5. Roll call on the ordinance: Yeas: Diedre Cole, Julie Farrar, Wesley Poole, Jeff Smith and Pervis Brown, 5. The Vice President declared the ordinance passed.**

**ITEM #7 – Submitted by Todd J. Roth, P.E., P.S.**

**Budgetary Information:** There is no additional fee related to the requested time extension for change order #2 with Wilkes & Co.

**ORDINANCE NO. 12-054:** It is requested an ordinance be passed **authorizing and directing the city manager to approve the second change order for work being performed by Wilkes & Company of Huron, Ohio, for the Big Island Water Works chemical improvement project;** and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter (plumbing contract).

**Upon motion of Pervis Brown and second of Jeff Smith, the commission voted to approve this ordinance according to Section 14 of the city charter. Roll call on the motion: Yeas: Diedre Cole, Julie Farrar, Wesley Poole, Jeff Smith and Pervis Brown, 5. Roll call on the ordinance: Yeas: Diedre Cole, Julie Farrar, Wesley Poole, Jeff Smith and Pervis Brown, 5. The Vice President declared the ordinance passed.**

**ITEM #8 – Submitted by Todd J. Roth, P.E., P.S.**

**Budgetary Information:** There is no additional fee related to the requested time extension for change order #2 with Wilkes & Co.

**ORDINANCE NO. 12-055:** It is requested an ordinance be passed **authorizing and directing the city manager to approve the second change order for work being performed by Wilkes & Company of Huron, Ohio, for the Big Island Water Works chemical improvement project;** and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter (HVAC contract).

**Upon motion of Pervis Brown and second of Julie Farrar, the commission voted to approve this ordinance according to Section 14 of the city charter. Roll call on the motion: Yeas: Diedre Cole, Julie Farrar, Wesley Poole, Jeff Smith and Pervis Brown, 5. Roll call on the ordinance: Yeas: Diedre Cole, Julie Farrar, Wesley Poole, Jeff Smith and Pervis Brown, 5. The Vice President declared the ordinance passed.**

**ITEM #9 – Submitted by Todd J. Roth, P.E., P.S.**

**Budgetary Information:** A claim of costs in the amount of \$83,804 associated with the delay has been submitted by South Shore Electric, Inc. and will be reviewed for appropriateness and responsibility.

**ORDINANCE NO. 12-056:** It is requested an ordinance be passed **authorizing and directing the city manager to approve the second change order for work being performed by South Shore Electric, Inc., of Elyria, Ohio, for the Big Island Water Works chemical improvement project;** and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**Upon motion of Jeff Smith and second of Pervis Brown, the commission voted to approve this ordinance according to Section 14 of the city charter.**

*Discussion:* Todd Roth said in the request for a time extension, South Shore Electric indicated they filed a claim which had a cost associated with the extension. It is not requested the claim be approved at this time; the change order is being requested to get the project back on track and this contract has not exceeded its original cost(s).

**Roll call on the motion: Yeas: Diedre Cole, Julie Farrar, Wesley Poole, Jeff Smith and Pervis Brown, 5. Roll call on the ordinance: Yeas: Diedre Cole, Julie Farrar, Wesley Poole, Jeff Smith and Pervis Brown, 5. The Vice President declared the ordinance passed.**

**ITEM #10 – Submitted by Todd J. Roth, Director**

**Budgetary Information:** There is no additional fee related to the requested time extension for change order #1 with S.A. Comunale Co., Inc.

**ORDINANCE NO. 12-057:** It is requested an ordinance be passed **authorizing and directing the city manager to approve the first change order for work being performed by S.A. Comunale Co. Inc., of Fremont, Ohio, for the Big Island Water Works chemical improvement project;** and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**Upon motion of Wesley Poole and second of Jeff Smith, the commission voted to approve this ordinance according to Section 14 of the city charter. Roll call on the motion: Yeas: Diedre Cole, Julie Farrar, Wesley Poole, Jeff Smith and Pervis Brown, 5. Roll call on the ordinance: Yeas: Diedre Cole, Julie Farrar, Wesley Poole, Jeff Smith and Pervis Brown, 5. The Vice President declared the ordinance passed.**

**ITEM #11 – Submitted by Scott A. Miller, Director of General Services**

**Budgetary Information:** Proceeds from the sale of the items will be placed into the city's general fund.

**ORDINANCE NO. 12-058:** It is requested an ordinance be passed **authorizing and directing the city manager to dispose of surplus vehicles and equipment as having become unnecessary and unfit for city use pursuant to Section 25 of the city charter;** and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**Upon motion of Pervis Brown and second of Wesley Poole, the commission voted to approve this ordinance according to Section 14 of the city charter.**

*Discussion:* Julie Farrar asked if a date has been scheduled for this sale and Jeff Smith said these items are to be sold on [www.govdeals.com](http://www.govdeals.com) rather than a live auction. Diedre Cole asked if there is a minimum bid for each vehicle and Scott Miller said there is, but minimums have not yet been set. The city has done better through this website as opposed to a public auction although a public auction will be scheduled later in the summer for smaller items such as bicycles.

**Roll call on the motion: Yeas: Diedre Cole, Julie Farrar, Wesley Poole, Jeff Smith and Pervis Brown, 5. Roll call on the ordinance: Yeas: Diedre Cole, Julie Farrar, Wesley Poole, Jeff Smith and Pervis Brown, 5. The Vice President declared the ordinance passed.**

**ITEM #12 – Submitted by Scott Kromer, Chief Foreman, Sewer Maintenance Division**

**Budgetary Information:** No general fund money will be required for this purchase. This purchase has been budgeted for in the sewer fund and sufficient funds are available to purchase the backhoe.

**ORDINANCE TABLED:** It is requested an ordinance be passed **declaring the 1997 New Holland backhoe loader, USN #031003999, as unnecessary and unfit for city use pursuant to Section 25 of the city charter; authorizing and directing the city manager to purchase one (1) 2012 John Deere 410K backhoe loader from Buck & Knobby Equipment Company of Ottawa Lake, Michigan, through the State of Ohio Department of Administrative Services Cooperative Purchasing program for the sewer maintenance division;** and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**Upon motion of Pervis Brown and second of Jeff Smith, the commission voted to table this ordinance. Roll call on the motion: Yeas: Diedre Cole, Julie Farrar, Wesley Poole, Jeff Smith and Pervis Brown, 5. The Vice President declared the motion passed.**

**ITEM #13 – Submitted by Diedre Y. Cole, Vice President of the Commission**

**Budgetary Information:** The General Assembly has appropriated sufficient funds in order to pay for the costs associated with drafting the school travel plan. The ODOT SRTS program is also 100% funded and no local match is required. The Travel Plan is a requirement for applying for future SRTS funding with ODOT.

**RESOLUTION NO. 014-12R:** It is requested a resolution be passed **authorizing and directing the city manager to execute the memorandum of understanding with the Ohio Department of Transportation for the development of a school travel plan for the Safe Routes to School Program, substantially in the same form attached hereto;** and declaring that this resolution shall take immediate effect in accordance with Section 14 of the city charter.

**Upon motion of Pervis Brown and second of Jeff Smith, the commission voted to approve this resolution according to Section 14 of the city charter.**

*Discussion:* Julie Farrar said Perkins Township has also received money through this program and Diedre Cole said their School Travel Plan has been completed and they have received \$490,000. Diedre Cole thanked everyone who participated in this process.

**Roll call on the motion: Yeas: Diedre Cole, Julie Farrar, Wesley Poole, Jeff Smith and Pervis Brown, 5. Roll call on the resolution: Yeas: Diedre Cole, Julie Farrar, Wesley Poole, Jeff Smith and Pervis Brown, 5. The Vice President declared the resolution passed.**

**ITEM #14 – Submitted by Kelly Kresser, City Commission Clerk**

A request has been submitted by the Ohio Division of Liquor Control for a new D5 liquor permit for Pribanic Corp., dba Jack's Deli/Red Gables, 2350 Cleveland Road. It is requested the city commission clerk notify the Ohio Division of Liquor Control the city has no objections to the issuance of this new permit.

**Upon motion of Julie Farrar and second of Jeff Smith, the commission voted for the city commission clerk to notify the Ohio Division of Liquor Control the city has no objection to the issuance of this new permit. Roll call on the motion: Yeas: Diedre Cole, Julie Farrar, Wesley Poole, Jeff Smith and Pervis Brown, 5. The Vice President declared the motion passed.**

**CITY MANAGER'S REPORT**

**Upon motion of Pervis Brown and second of Julie Farrar, the commission voted to accept a donation in the amount of \$150 from Deb and Bob Cailor & Lyle and Mary Jane Faber for a tree to be planted in memory of Joan Faber Brown. The Vice President declared the motion passed.**

Nicole Ard asked Todd Roth to provide an **update regarding the Keller Building**. Todd Roth said a letter was submitted to the Ohio State Historic Preservation Office and the U.S. Army Corps of Engineers providing notification the city will be removing the chimney stack. The city has received quotations and Ed Burdue has bid \$15,000 for removal of the chimney stack. There will be a time delay in order for the contractor to schedule a crane and Shoreline Drive will remain closed until such time as the chimney stack is removed.

**Upon motion of Pervis Brown and second of Jeff Smith, the commission voted to provide authorization for the city engineer to remove the chimney stack for \$15,000.**

*Discussion:* Diedre Cole asked if this will interfere with anything else and Todd Roth said the stack will be removed into itself to minimize any damage to the exterior of the building and is the quickest and cheapest way to resolve the problem. Todd Roth said the longest period of wait time will be scheduling a crane.

**Roll call on the motion: Yeas: Diedre Cole, Julie Farrar, Wesley Poole, Jeff Smith and Pervis Brown, 5. The Vice President declared the motion passed.**

Nicole Ard congratulated staff on the **grant received for Sandusky Cabinets**.

An agreement was signed with **BSL Holdings (formerly DC Filter)** last week and work will begin soon at this site.

Nicole Ard said the city is awaiting a quotation for **street light replacements on Caldwell and Park Streets** and these are not the traditional wood poles; they will be a little more expensive. These are a safety hazard and must be replaced. Nicole Ard said the estimate is approximately \$8,000.

Nicole Ard said John Lippus, Director of the Sandusky Main Street Association (SMA), has provided **an agreement between the City of Sandusky and SMA regarding the downtown planters for the MPO application** and this is currently under legal review.

Nicole Ard said **draft agreements have been prepared by the city's bond counsel for the Paper District Marina (concessions and marina)** and was distributed to the city commission. The food service agreement is for one year and is limited to the 236 SF of the marina building. This agreement outlines the city's installation of a hood and fire suppression system as well as minor electric equipment. There is flexibility for the operator with hours, and additional hours can be provided if there is a demand. There is a facility fee of \$500 per month and the city will need to be indemnified. The agreement for management of the marina calls for the manager to operate all of the facilities separate from the food service portion. The city, as the owner, will keep its dockhands and will make repairs as necessary and will have its own insurance. This is a one-year agreement with regard to structure issues and the debt due to the manner in which the marina was built. Nicole Ard said employees from the law department, finance office and building department have reviewed the agreements. Jeff Smith said the city placed a Request for Proposals (RFP) for operation of this facility and none were received. Cesare Avallone was the only person expressing interest in operating the facility. Don Icsman said the city was very broad when writing language for the RFP and asked for a creative expression of interest similar to the one being presented. Diedre Cole asked about boat/overnight security and Nicole Ard said this is not provided for in the agreements, but is being looked into based upon feedback received. Diedre Cole said she is not prepared to vote on the agreement as it was presented just prior to this meeting; she suggested holding a special meeting later in the week to discuss them.

**Upon motion of Jeff Smith and second of Julie Farrar, the commission voted to hold a special city commission meeting on Thursday, May 31 at 5 p.m. to discuss the Food Service Management Agreement and the Marina Management Agreement for the Paper District Marina.**

*Discussion:* Wesley Poole asked if this will include discussion about how the marina will operate and Diedre Cole said it is only for approval of the agreements.

**Roll call on the motion: Yeas: Diedre Cole, Julie Farrar, Wesley Poole, Jeff Smith and Pervis Brown, 5. The Vice President declared the motion passed.**

Nicole Ard said the city is still working on **funding for Ferndale Drive**. Carrie Handy said she spoke with staff from the Department of Housing and Urban Development and the city can use CDBG/RLF funds for these expenses and this can be treated as an amendment to the Action Plan. Carrie Handy said she spoke with a representative from Firelands Vending and over 50% of their employees qualify as low to moderate income. This information will be formally presented to the city commission in the near future.

Diedre Cole asked about information emailed regarding the **youth internship program through Temporary Assistance for Needy Families (TANF) with the Department of Job and Family Services and Ehope Career Center**. Nicole Ard said one city department is interested in hiring youth and this can move forward with commission approval. Diedre Cole said this grant will place youth in various places of employment during the summer months. The city would be responsible to pay the employees and then be reimbursed for their costs.

**Upon motion of Jeff Smith and second of Pervis Brown, the commission voted for the city manager to move forward with the TANF Summer Youth Program. This motion was amended to include as a topic for discussion during the special meeting scheduled for Thursday, May 31 at 5 p.m.**

*Discussion:* Don Icsman said the city needs to talk with the union to ensure there are not issues with hiring these youth. Julie Farrar asked the ages of the youth and Diedre Cole said they are teenagers and/or college students and hopes someone can also be found to help Nicole Ard in the afternoons. Julie Farrar said so long as the city abides by its union contract, she would not see a problem with this. Wesley Poole said he does not know what this program is about and thus it is impossible for him to vote upon today without additional information.

**The Vice President declared the motion passed.**

**OLD BUSINESS**

**Upon motion of Jeff Smith and second of Julie Farrar, the commission voted for Wesley Poole to be the new liaison to the Sandusky Tree Commission. The Vice President declared the motion passed.**

**NEW BUSINESS**

Julie Farrar reminded the staff at the city commission table to **speak into their microphones** so this is picked up for the television broadcast.

Julie Farrar said she recently attended **the Law Enforcement Memorial Ceremony in Washington, DC** and distributed a souvenir program from the candlelight vigil. She said this was a solemn place to be, but the camaraderie made her feel good and included persons from all over the world. Julie Farrar said she works with veterans and sees their camaraderie every day and was proud to see Officer Andrew Dunn's name added to the memorial wall. She hopes the community will not put all of the police officers into one basket because of the actions of a few, and asked people to show respect to police officers.

Pervis Brown asked the status of the **municipal court renovations** and Nicole Ard said there is a meeting scheduled on May 30 to discuss this.

**Upon motion of Julie Farrar and second of Wesley Poole, the commission voted to hold a public hearing on June 11 at 5 p.m. regarding the proposed vacation of a portion of the Second Street right-of-way. Roll call on the motion: Yeas: Diedre Cole, Julie Farrar, Wesley Poole, Jeff Smith and Pervis Brown, 5. The Vice President declared the motion passed.**

Diedre Cole said the **airing of the May 29 commission meeting** will be Tuesday, May 29 at 8:30 p.m. and Monday, June 4 at 7 p.m. due to the Memorial Day holiday.

Wesley Poole said the start of **Ohio Bike Week** is this Friday, June 1, and Sandusky will host people from across the country.

**Upon motion of Jeff Smith and second of Wesley Poole, the commission voted to hold an executive session regarding the purchase and sale of personal property. Roll call on the motion: Yeas: Diedre Cole, Julie Farrar, Wesley Poole, Jeff Smith and Pervis Brown, 5. The Vice President declared the motion passed.**

**Upon motion of Julie Farrar and second of Pervis Brown, the commission voted to hold an executive session regarding personnel, police department. Roll call on the motion: Yeas: Diedre Cole, Julie Farrar, Wesley Poole, Jeff Smith and Pervis Brown, 5. The Vice President declared the motion passed.**

Under **Audience Participation**, the following persons offered their comments:

Andy Ouriel, Sandusky Register, said the draft Marina Management Agreement calls for the marina to be operated from 9 a.m. – 9 p.m. seven days per week for a fee of \$500 per month. Andy Ouriel asked why the city is paying such a small amount for an important position on a high priority project. Diedre Cole said the city commission cannot comment on a document which they have not read and this will be the purpose for the special meeting on May 31. Andy Ouriel asked the status of the police chief selection committee and Pervis Brown said the committee is in the process of whittling the applications down from the initial 29 applicants. Andy Ouriel asked if the committee is still targeting the hire of a new police chief in October and Pervis Brown said the committee is trying to hire a new chief in October (or before) and would like to present three names to the city manager. Andy Ouriel asked for clarification about the budget for Item #2 and Carrie Handy said she has draft budgets for this item and will get copies to him (Andy Ouriel).

Sharon Johnson, 1139 Fifth Street, asked if bids were advertised for removing the chimney stack at the Keller Building and Todd Roth said this was not advertised. Todd Roth said typically the city does advertise, but this was presented tonight in an effort to get the work done quickly. Sharon Johnson said the Keller Building developer missed his deadline to apply for credits and Nicole Ard said Tom Fortin decided not to apply for tax credits; Don Icsman said the developer decided to apply for the credits in the fall of 2012. Sharon Johnson asked why the contracts for the paper district marina were not on the agenda and Don Icsman said bond counsel completed this today at 4:30 p.m. and the agreements are 'hot off the press'. Don Icsman said a special meeting has been scheduled on Thursday to discuss this. Sharon Johnson asked for clarification about the grant from Job and Family Services (JFS) and why it was

not on the agenda. Diedre Cole said she recently attended a meeting at the new Job and Family Services office in Sandusky and spoke with Sharon Opfer who is the grant coordinator for the program and helps to screen students and ready them for the professional job market. These are seasonal positions and the city will be reimbursed for their wages and is an opportunity for young people to provide service to their community. Sharon Johnson asked the status of the remodel of the police department and the donation made by Cedar Point in the amount of \$50,000. Jim Lang said he and Todd Roth have been working on bids for some of the equipment and the city will try to do some of the work to save money.

Tim Schwanger, 362 Sheffield Way, said at the last coffee with commissioners meeting, a resident expressed concern about the number of lights that are burnt out in the downtown area and asked if there is a replacement program or schedule. Tim Schwanger said a letter was sent regarding removal of the chimney stack at the Keller Building and asked if approval was obtained. Todd Roth said there is a section in the MOU which addresses safety concerns and approval is not necessary. Tim Schwanger asked if questions can be asked at Thursday's special meeting and Don Icsman said the meeting notice is so that the public is aware of the subject of the special meeting. It is not a regular commission meeting and discussion can only take place about the two topics covered.

Sharon Johnson asked if the damaged fence can be repaired at the Jackson Street Pier and Scott Miller said the city has a purchase order for these repairs and the work will be scheduled soon. Scott Miller said the city replaces bulbs and cleans out the globes in the downtown area twice each year and this work will be scheduled.

**Diedre Cole announced a recess of the regular session at 6:13 p.m. Two executive sessions were held beginning at 6:25 p.m. Upon motion of Wesley Poole and second of Pervis Brown, the commission voted to adjourn the meeting at 6:50 p.m. The President declared the motion passed.**

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Kelly L. Kresser  
Clerk of the City Commission

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John F. Hamilton  
President of the City Commission