

Dennis Murray called the meeting to order at 5 p.m. after the **Invocation**, given by Dick Brady, and the **Pledge of Allegiance**.

The clerk called **the roll** and the following Commissioners responded: Wesley Poole, Jeff Smith, Naomi Twine, Dennis Murray, Scott Schell, Julie Farrar and Dick Brady.

City staff present: Paul Ricci – Fire Chief, John Orzech - Police Chief, Aaron Klein - City Engineer, Rebecca Corrigan – Chief Planner, Thomas Schwan – Transit Administrator, Don Rumbutis - IT, Don Icsman - Law Director, Hank Solowiej - Finance Director, Nicole Ard - City Manager and Kelly Kresser - Commission Clerk.

Upon motion of Jeff Smith and second of Naomi Twine, the commission voted to approve the minutes of the March 10 city commission meeting and suspend the oral reading. The President declared the motion passed.

AUDIENCE PARTICIPATION *(agenda items only)*

Amy Fox, Sandusky Bay Rowing Club, said she and Erica Kemp are in attendance to support Item #7 pertaining to the dock at the end of Big Island. Dennis Murray thanked the members of the Sandusky Bay Rowing Club for the work they are doing in improving this area.

Bill Armbrecht, President of Building #5 of Pinewood Condominium Association, said he is here to provide comments regarding Item #17. The Association is in favor of the reallocation of EMS funds for the purpose of operating the fire department. They would like the commission to consider: 1) how much money is currently in the EMS fund how much it would cost to keep **all** personnel and keep all three fire stations open; 2) to consider reallocating enough money from the EMS fund to maintain the current level of service until an additional revenue can be secured.

Jason Smith, Wade Trim & Associates, said he is here to support consideration of Item #5 regarding a contract to assist the city with its five-year plan, the CDBG plan and consolidated plan. He can address any questions about the company and/or their experience.

Tim Schwanger, 362 Sheffield Way, said there will be a cleanup with members of the Pipe Creek Watershed and the Sandusky Bay Rowing Club this Saturday at 9 a.m. Tim Schwanger asked for an analysis of what the city paid last year for its CDBG program. Tim Schwanger asked if the proposed additional \$250,000 with the EMS fund would be temporary or permanent.

PUBLIC HEARING

Dennis Murray opened a **public hearing pertaining to a proposed zoning map amendment to Tiffin Avenue**.

Rebecca Corrigan, Chief Planner, said a request was made by Robert Waldock on behalf of Ara Lou Waldock, regarding their application for an amendment to the zone map for 1737 Tiffin Avenue, Sandusky, Parcel #58-02862.000. This request is to rezone the parcel from Residential Multi-Family to Roadside Business.

Dennis Murray asked if anyone wished to address the commission about this public hearing.

The President declared the Public Hearing closed.

Dennis Murray opened a **public hearing pertaining to a proposed vacation of a portion of the former Harbor Boulevard**.

Rebecca Corrigan, Chief Planner, said a request was made by Ara Lou Waldock to vacate a portion of the former Harbor Boulevard right-of-way south of the intersection of Venice Road and Tiffin Avenue and adjacent to 1737 Tiffin Avenue. The area to be vacated is approximately

6,057 S.F. The adjoining property owner is Erie Metropolitan Housing Authority and they have signed the vacation and this is now before the commission for consideration.

Dennis Murray asked if anyone wished to address the commission about this public hearing. Wesley Poole asked what this property would actually be used for if vacated. Rebecca Corrigan said the report prepared by the Planning Commission noted a business development plan will be completed, but it has not yet been developed.

The President declared the Public Hearing closed.

CURRENT BUSINESS

Upon motion of Jeff Smith and second of Julie Farrar, the commission voted to accept all communications. The President declared the motion passed.

PASSED AT FIRST READING 3.10.14

ITEM #1 – Submitted by Aaron M. Klein, P.E.

BRIDGE INSPECTION PROGRAM SERVICES PROJECT WITH THE OHIO DEPARTMENT OF TRANSPORTATION

Budgetary Information: There is no budgetary impact for the city. In 2012, the city paid approximately \$10,000 to a consultant to inspect two bridges in the city.

RESOLUTION NO. 013-14R: It is requested a resolution be passed **adopting the preliminary legislation submitted by the Director of the Ohio Department of Transportation for the bridge inspection program services project, PID No. 97103; authorizing and directing the city manager to sign the preliminary legislation and to execute any necessary contracts with the Director of Transportation for this project.**

Upon motion of Dick Brady and second of Julie Farrar, the commission voted to approve this resolution at second reading. Roll call on the resolution: Yeas: Wesley Poole, Jeff Smith, Naomi Twine, Dennis Murray, Scott Schell, Julie Farrar and Dick Brady, 7. The President declared the resolution passed at second reading.

ITEM #2 – Submitted by Victoria Kurt, Recreation Supervisor

PASSED AT FIRST READING 3.10.14

LICENSE AGREEMENT WITH PANTHER BASEBALL CLUB FOR PRIORITY USE OF KIWANIS PARK BALLFIELD

Budgetary Information: The agreement will not result in any additional budgetary expenses. The city will benefit from the agreed upon ballfield maintenance performed by the Panther Baseball Club.

ORDINANCE NO. 14-024: It is requested an ordinance be passed **authorizing and directing the city manager to enter into a three year license agreement with the Panther Baseball Club for priority use of the Kiwanis Park ballfield located at 2227 First Street, Sandusky, Ohio, for the Firelands Interleague Baseball League program (June 1 through July 31) beginning June 1, 2014.**

Upon motion of Jeff Smith and second of Scott Schell, the commission voted to approve this ordinance at second reading. Roll call on the ordinance: Yeas: Wesley Poole, Jeff Smith, Naomi Twine, Dennis Murray, Scott Schell, Julie Farrar and Dick Brady, 7. The President declared the ordinance passed at second reading.

ITEM #3 - Submitted by Rebecca Corrigan, Chief Planner

VACATION OF A PORTION OF THE FORMER HARBOR BOULEVARD RIGHT-OF-WAY

Item for Consideration: Petition for vacation of a portion of the former Harbor Boulevard right-of-way located west of Tiffin Avenue and south of Venice Road and abutting to 1737 Tiffin Avenue. The area to be vacated is 6,057 S.F.

ORDINANCE NO. 14-025: It is requested an ordinance be passed **vacating a portion of the former Harbor Boulevard right-of-way west of Tiffin Avenue and south of Venice Road and abutting to 1737 Tiffin Avenue with a total area of 0.1390 acre, within the city, as set forth on**

the vacation plat, a copy of which is marked Exhibit A-2, attached to this ordinance and incorporated herein; and declaring that this ordinance shall take effect under suspension of the rules as contained in and in accordance with Section 13 of the city charter.

Upon motion of Julie Farrar and second of Jeff Smith, the commission voted to approve this ordinance in accordance with Section 13 of the city charter.

Discussion: Wesley Poole said he has some reservations about the process of giving up city property for something which we have no idea what it will be used for. Wesley Poole likes the idea of supporting businesses whenever we have an opportunity, but this is essentially a gateway to the City of Sandusky and we should have some idea of what is going here before we abandon it. For example, at the entry of Cedar Point Drive and First Street, Cedar Point has erected very nice signage which indicates you have arrived, and sets the scene and mood for Cedar Point. At S.R. 2 and S.R. 250, there is a large sign welcoming tourists to Vacationland, and this is an opportunity for the city to do this at the west end of town. We need amenities which welcome people to the community rather than just giving up an opportunity to utilize this property. Dennis Murray said the city is not really giving up land, this is an easement which would be vacated if approved. Dick Brady said he appreciates the reservations expressed, but in a developer's world, rarely do they have a full idea of what they want to do at this point. With this being said, he is in favor of encouraging commercial development and this parcel in a potential developer's hands will enhance this property and make it more marketable.

Roll call on the motion: Yeas: Wesley Poole, Jeff Smith, Naomi Twine, Dennis Murray, Scott Schell, Julie Farrar and Dick Brady, 7. Roll call on the ordinance: Yeas: Jeff Smith, Naomi Twine, Dennis Murray, Scott Schell, Julie Farrar and Dick Brady, 6. Nays: Wesley Poole, 1. The President declared the ordinance passed.

ITEM #4 – Submitted by Rebecca Corrigan, Chief Planner

AMENDMENT TO THE ZONING MAP FOR 1737 TIFFIN AVENUE

Item for Consideration: Application for an amendment to the zoning map for Parcel #58-02862.000 or 1737 Tiffin Avenue from RMF/Multi-Family Residential to RB/Roadside Business District.

ORDINANCE NO. 14-026: It is requested an ordinance be passed **amending the official zone map of the City of Sandusky to rezone Parcel #58-02862.000 located at 1737 Tiffin Avenue, from RMF/Multi-Family Residential District to RB/Roadside Business District;** and declaring that this ordinance shall take effect under suspension of the rules as contained in and in accordance with Section 13 of the city charter.

Upon motion of Scott Schell and second of Julie Farrar, the commission voted to approve this ordinance in accordance with Section 13 of the city charter.

Discussion: Dennis Murray said there was a reference in the minutes of the Planning Commission suggesting the notice was different and asked Don Icsman for clarification; Don Icsman indicated the process has been followed.

Roll call on the motion: Yeas: Wesley Poole, Jeff Smith, Naomi Twine, Dennis Murray, Scott Schell, Julie Farrar and Dick Brady, 7. Roll call on the ordinance: Yeas: Wesley Poole, Jeff Smith, Naomi Twine, Dennis Murray, Scott Schell, Julie Farrar and Dick Brady, 7. The President declared the ordinance passed.

ITEM #5 – Submitted by Rebecca Corrigan, Chief Planner

CONTRACT WITH WADE TRIM ASSOCIATES, INC. FOR CONSOLIDATED PLAN & CDBG ACTION PLAN

Budgetary Information: The total cost for the professional services is not to exceed \$35,500 for the coordination, administration, development and implementation of the the City's Community Development Block Grant (CDBG) One and Five Year Action Plans for FY 2014-2018, under the rules and regulations of the U.S. Department of Housing and Urban Development Community

Development Block Grant. There is no impact to the City's General Fund. All funds will be allocated out of the FY-2013 CDBG Administration program.

ORDINANCE NO. 14-027: It is requested an ordinance be passed **authorizing and directing the city manager to enter into a contract with Wade Trim Associates, Inc., of Cleveland, Ohio, for professional services for the development of a five-year Consolidated Plan and one-year action plan for the city's Community Development Block Grant program**; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Jeff Smith and second of Wesley Poole, the commission voted to approve this ordinance in accordance with Section 14 of the city charter.

Discussion: Dennis Murray said he is delighted at how hard this commission is working by reading materials and all of the work done by staff ahead of time.

Roll call on the motion: Yeas: Wesley Poole, Jeff Smith, Naomi Twine, Dennis Murray, Scott Schell, Julie Farrar and Dick Brady, 7. Roll call on the ordinance: Yeas: Wesley Poole, Jeff Smith, Naomi Twine, Dennis Murray, Scott Schell, Julie Farrar and Dick Brady, 7. The President declared the ordinance passed.

ITEM #6 – Submitted by Hank S. Solowiej, CPA & Finance Director

SUBMERGED LANDS LEASE PAYMENT FOR CHESAPEAKE LOFTS CONDOMINIUM ASSOCIATION

Budgetary Information: This submerged lands lease is payable by the City of Sandusky as the leaseholder. The Chesapeake Lofts Condominium Association, Mid-States Development Corporation's assigned sub lessee will reimburse the city for the cost of the lease payment pursuant to Submerged Lands Lease Agreement SUB-2119B-ER between the city, Mid-States Bayfront Development, LLC and the Ohio Department of Natural Resources. The Ohio Department of Natural Resources does not allow a sublease holder to make a submerged lands lease payment on the city's behalf. Ordinance 13-030 was passed by the City Commission on March 25, 2013, in the amount of \$13,764.34 for the period April, 2013 – March, 2014.

ORDINANCE NO. 14-028: It is requested an ordinance be passed **authorizing and directing the city manager to make payment to the Ohio Department of Natural Resources, Office of Coastal Management for rental payment on submerged lands lease file #SUB-2119B-ER for the period of April, 2014 through March, 2015**; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

Upon motion of Julie Farrar and second of Scott Schell, the commission voted to approve this ordinance in accordance with Section 14 of the city charter. Roll call on the motion: Yeas: Wesley Poole, Jeff Smith, Naomi Twine, Dennis Murray, Scott Schell, Julie Farrar and Dick Brady, 7. Roll call on the ordinance: Yeas: Wesley Poole, Jeff Smith, Naomi Twine, Dennis Murray, Scott Schell, Julie Farrar and Dick Brady, 7. The President declared the ordinance passed.

ITEM #7 – Submitted by Rebecca Corrigan, Chief Planner

APPLICATION TO ODNR, DIVISION OF WATERCRAFT FOR CANOE/KAYAK DOCK PROJECT

Budgetary Information: The estimated cost of this project is \$42,500. This grant is 100% funded by the Ohio Department of Natural Resources. Sandusky Bay Rowing Association has agreed to enter into a maintenance agreement with the city should the award be made. There is no impact on the general fund.

RESOLUTION NO. 014-14R: It is requested a resolution be passed **authorizing and directing the city manager to file an application with the Ohio Department of Natural Resources, Division of Watercraft, for financial reimbursement under the Cooperative Boating Facility grant program for the Sandusky Water Trail canoe/kayak non-motorized dock project**; and declaring that this resolution shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Naomi Twine and second of Wesley Poole, the commission voted to approve this resolution in accordance with Section 14 of the city charter.

Discussion: Dennis Murray said he was at the initial opening of this facility and it was interesting to watch a former commissioner Dave Waddington fall in the water because of the lack of a dock. Dennis Murray said he is pleased to see this.

Roll call on the motion: Yeas: Wesley Poole, Jeff Smith, Naomi Twine, Dennis Murray, Scott Schell, Julie Farrar and Dick Brady, 7. Roll call on the resolution: Yeas: Wesley Poole, Jeff Smith, Naomi Twine, Dennis Murray, Scott Schell, Julie Farrar and Dick Brady, 7. The President declared the resolution passed.

ITEM #8 – Submitted by Rebecca Corrigan, Chief Planner

SUBRECIPIENT AGREEMENT WITH VOLUNTEERS OF AMERICA, FY 2013 CDBG

Budgetary Information: The City of Sandusky will award the Volunteers of America \$60,000 to provide homeless prevention services including emergency rental, mortgage and utility assistance to low- and moderate income residents in Sandusky under the rules and regulations of the Community Development Block Grant program. Emergency rental, mortgage and utility (gas, water and electric) assistance will be provided for a maximum of three months. The maximum level of assistance is \$3,000 per family. Assistance to families will prevent eviction or foreclosure. Program participants will be required to submit proof that they have sought assistance through other community resources prior to receiving assistance through Help Against Homelessness. There is no impact to the city's general fund.

ORDINANCE NO. 14-029: It is requested an ordinance be passed **authorizing and directing the City Manager to enter into an agreement with the Volunteers of America (VOA) Northwest Ohio and to expend an amount not to exceed \$60,000 from the FY 2013 Community Development Block Grant funds;** and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Julie Farrar and second of Naomi Twine, the commission voted to approve this ordinance in accordance with Section 14 of the city charter.

Discussion: Rebecca Corrigan said last fiscal year, the VOA received \$65,000 which is different than a calendar year, and they could use a lot more money. Dick Brady said this money really goes to the lowest common denominator of our citizens who are in dire need of housing and assistance. Rebecca Corrigan said she goes through reimbursement packets and these are for necessary items in life as well as housing and emergency shelter and there are thresholds and guidelines with a thorough audit completed. The State's program is ending in June and many social service agencies utilizing this program for foreclosure prevention, the burden will be on the VOA for this and future years.

Roll call on the motion: Yeas: Wesley Poole, Jeff Smith, Naomi Twine, Dennis Murray, Scott Schell, Julie Farrar and Dick Brady, 7. Roll call on the ordinance: Yeas: Wesley Poole, Jeff Smith, Naomi Twine, Dennis Murray, Scott Schell, Julie Farrar and Dick Brady, 7. The President declared the ordinance passed.

ITEM #9 – Submitted by Rebecca Corrigan, Chief Planner

FAIR HOUSING CONTRACT WITH DONALD B. EAGER ASSOCIATES, LLC

Budgetary Information: The total cost for the professional services is \$12,000 for the implementation of the Fair Housing program to provide fair housing services to low- and moderate income residents in Sandusky under the rules and regulations of the U.S. Department of Housing & Urban Development Community Development Block Grant. There is no impact to the city's general fund.

ORDINANCE NO. 14-030: It is requested an ordinance be passed **authorizing and directing the city manager to enter into a contract with Donald B. Eager & Associates, LLC of Lancaster, Ohio, for professional services for the implementation of the city's Community Development Block Grant Fair Housing program;** and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Scott Schell and second of Julie Farrar, the commission voted to approve this ordinance in accordance with Section 14 of the city charter.

Discussion: Dick Brady said he knows this is a very worthwhile service and asked Rebecca Corrigan to expand upon what this contract will consist of. Rebecca Corrigan said the fair housing contract is funded with CDBG funds and is part of our action plan. A fair housing provider takes care of fair housing complaints which Sandusky has a lot of because of the high number of rentals. They offer a toll free number and if not treated properly, Donald Eager provides guidance. There are protected classes in terms of fair housing and the landlords are required to follow the rules. Donald Eager handles hundreds of complaints each year and also provides training for landlords; he is responsive and helpful. These are federal dollars.

Roll call on the motion: Yeas: Wesley Poole, Jeff Smith, Naomi Twine, Dennis Murray, Scott Schell, Julie Farrar and Dick Brady, 7. Roll call on the ordinance: Yeas: Wesley Poole, Jeff Smith, Naomi Twine, Dennis Murray, Scott Schell, Julie Farrar and Dick Brady, 7. The President declared the ordinance passed.

ITEM #10 – Submitted by Thomas Schwan, Transit Administrator

TRANSPORTATION SERVICES AGREEMENT WITH ERIE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

Budgetary Information: Sandusky Transit System will receive \$12.32 per trip from the Erie County Board of Developmental Disabilities for the length of the proposed contract. The money collected will be used to offset the operating and capital expenses and go toward the ODOT Rural Transit Grant program local match of \$525,840, Contract #081-RTPX-14-0100 through the Ohio Department of Transportation and the Federal Transit Administration.

ORDINANCE NO. 14-031: It is requested an ordinance be passed **authorizing and directing the city manager to enter into an agreement for transportation services between the City of Sandusky and the Erie County Board of Developmental Disabilities for the period of March 24, 2014, through December 31, 2014;** and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Dick Brady and second of Jeff Smith, the commission voted to approve this ordinance in accordance with Section 14 of the city charter.

Discussion: Dick Brady said the transit system is key to the lowest denominator of our citizenry and without it, many of these people would not have a job. We are reaching out in a lot of different directions for transit and funding dollars to lower our per-ride cost. As a courtesy, Dick Brady asked Thomas Schwan to provide a presentation at the April 14 city commission meeting to provide facts and figures about where we are and where we are going with this. Dennis Murray said it is true STS is very important and transit systems in larger cities across the country, there is a substantial change in public transit as an option.

Roll call on the motion: Yeas: Wesley Poole, Jeff Smith, Naomi Twine, Dennis Murray, Scott Schell, Julie Farrar and Dick Brady, 7. Roll call on the ordinance: Yeas: Wesley Poole, Jeff Smith, Naomi Twine, Dennis Murray, Scott Schell, Julie Farrar and Dick Brady, 7. The President declared the ordinance passed.

ITEM #11 – Submitted by Troy Vaccaro, Fleet Maintenance Chief Foreman

SALE OF VEHICLES & EQUIPMENT THROUGH PUBLIC INTERNET AUCTION FOR CY 2014

Budgetary Information: The city is responsible for the disposition of unneeded personal property to promote operational efficiency. Using public internet auction for the disposal of unneeded vehicles and equipment will generate more revenue and make items available to a larger community of potential buyers. Proceeds from the sales will be deposited into the department's account that was financially responsible for the asset.

PASSED AT FIRST READING: It is requested a resolution be passed **declaring the intent of the City of Sandusky to dispose of personal property and equipment as having become obsolete, unnecessary or unfit for city use through internet auctions during the calendar year 2014.**

Upon motion of Dick Brady and second of Naomi Twine, the commission voted to approve this resolution at first reading.

Discussion: Dennis Murray asked what is sold via internet auction and Aaron Klein said right now there is not anything on the docket to be sold. Normally larger items are sold online and people from all over the state and country can bid on these items.

Roll call on the resolution: Yeas: Wesley Poole, Jeff Smith, Naomi Twine, Dennis Murray, Scott Schell, Julie Farrar and Dick Brady, 7. The President declared the resolution passed at first reading.

ITEM #12 – Submitted by Aaron M. Klein, P.E.

THREE-YEAR LEASE AGREEMENT WITH LUKE KROMER FOR CITY-OWNED LAND AT 3807 WEST BOGART ROAD

Budgetary Information: The money received will be placed in the general fund.

ORDINANCE NO. 14-032: It is requested an ordinance be passed **authorizing and directing the city manager to enter into a three year lease agreement with Luke A. Kromer, of Sandusky, Ohio, for Parcel #33-00230.000, located at 3807 West Bogart Road for agricultural and related purposes;** and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Jeff Smith and second of Julie Farrar, the commission voted to approve this ordinance in accordance with Section 14 of the city charter.

Discussion: Scott Schell said he does not know Luke Kromer personally, but he is a distant relative to his wife's family and will err on the side of caution by abstaining.

Roll call on the motion: Yeas: Wesley Poole, Jeff Smith, Naomi Twine, Dennis Murray, Julie Farrar and Dick Brady, 6. Abstain: Scott Schell, 1. Roll call on the ordinance: Yeas: Wesley Poole, Jeff Smith, Naomi Twine, Dennis Murray, Julie Farrar and Dick Brady, 6. Abstain: Scott Schell, 1. The President declared the ordinance passed.

ITEM #13 – Submitted by Aaron M. Klein, P.E.

CONTRACT WITH BFI DBA REPUBLIC WASTE SERVICES FOR 2014 YARD WASTE COLLECTION SERVICE

Budgetary Information: Based on service for one day per week pickup at \$10.50 per month per residence, and a contract for nine months, the estimated amount for the 2014 yard waste collection service is \$57,550.50 based on last year's figure of 609 customers. This amount is subject to change due to additions and deletions of customers to the program. The cost of this service will be charged back to customers in addition to a charge of \$.50 per month for administrative costs.

ORDINANCE NO. 14-033: It is requested an ordinance be passed **authorizing and directing the city manager to enter into a contract with Browning-Ferris Industries of Ohio, Inc. d.b.a. Republic Waste Services of Sandusky, Ohio, for the year 2014 Yard Waste Collection service which is available for the period of April 1, 2014 through December 31, 2014;** and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Julie Farrar and second of Scott Schell, the commission voted to approve this ordinance in accordance with Section 14 of the city charter.

Discussion: Dick Brady asked Aaron Klein if he knew why there may have only been one bidder to provide this service. Aaron Klein said this is the company which provided the service last year and the program will remain the same. This has been bid a couple of different ways and this is the only way the city has gotten a bidder. When it was bid with leaf collection, there were no bidders.

Roll call on the motion: Yeas: Wesley Poole, Jeff Smith, Naomi Twine, Dennis Murray, Scott Schell, Julie Farrar and Dick Brady, 7. Roll call on the ordinance: Yeas: Wesley Poole, Jeff Smith, Naomi Twine, Dennis Murray, Scott Schell, Julie Farrar and Dick Brady, 7. The President declared the ordinance passed.

ITEM #14 – Submitted by Aaron M. Klein, P.E.**EMERGENCY PURCHASE OF A WATER LINE CORRELATOR/DETECTOR**

Budgetary Information: The budgetary estimate for the water leak correlator is \$27,600 and would be paid with water funds.

ORDINANCE NO. 14-034: It is requested an ordinance be passed **authorizing and directing the city manager to expend the necessary funds for the emergency purchase of a water line correlator/detector for the Water Distribution Division from Fluid Conservation Systems of Milford, Ohio, in the amount of \$27,600;** and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Julie Farrar and second of Wesley Poole, the commission voted to approve this ordinance in accordance with Section 14 of the city charter.

Discussion: Dick Brady asked Aaron Klein to explain this further and this will make Sandusky a forerunner with paving and technology. Aaron Klein said this is designed to detect leaks in water lines. The city has one, and it has been repaired many times. When workers are in the field, as opposed to digging where water is coming through the surface at different areas, the correlator locates the leak right away and saves in time and with materials. This is a good piece of equipment to have. Dick Brady said this is about reducing overtime costs and water line breaks at inconvenient times and the less paving we have to do, the better off the city is.

Roll call on the motion: Yeas: Wesley Poole, Jeff Smith, Naomi Twine, Dennis Murray, Scott Schell, Julie Farrar and Dick Brady, 7. Roll call on the ordinance: Yeas: Wesley Poole, Jeff Smith, Naomi Twine, Dennis Murray, Scott Schell, Julie Farrar and Dick Brady, 7. The President declared the ordinance passed.

ITEM #15 – Submitted by Aaron M. Klein, P.E.**APPLICATION TO OHIO EPA FOR 2014 SURFACE WATER IMPROVEMENT FUND (SWIF) GRANT FOR THE NORTH PORTION OF THE JACKSON STREET PARKING LOT**

Budgetary Information: The city would be requesting \$100,000 in SWIF funding and would provide an additional \$20,000 of funding through the 2014 – 2015 Community Development Block Grant program, which would include design, construction and inspection. The maximum cost for the project would not exceed \$120,000.

RESOLUTION NO. 015-14R: It is requested a resolution be passed **authorizing and directing the city manager to file an application with the Ohio Environmental Protection Agency, Division of Surface Water, for the 2014 Surface Water Improvement Fund grant for the Jackson Street parking lot pervious pavement project, Phase I;** and declaring that this resolution shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Scott Schell and second of Jeff Smith, the commission voted to approve this resolution in accordance with Section 14 of the city charter.

Discussion: Jeff Smith asked if this would put future restrictions on this parking area. Aaron Klein said this creates a means by which to environmentally resurface the parking area which is in great need of repair. Funds are available through this program and we can utilize pervious pavement for a portion of the parking lot. Wesley Poole asked if this will have an impact on Ohio Bike Week. Aaron Klein said pervious pavement is different and stakes cannot be driven into it, but we are looking at ways to make sure they will have a means to secure the tents. The design is a green design and pervious pavement allows the water to trickle down into the pavement into pipes that would go to the storm sewers or combination sewers. The water would go through different filters and soils and would be clean prior to getting to this point.

Roll call on the motion: Yeas: Wesley Poole, Jeff Smith, Naomi Twine, Dennis Murray, Scott Schell, Julie Farrar and Dick Brady, 7. Roll call on the resolution: Yeas: Wesley Poole, Jeff Smith, Naomi Twine, Dennis Murray, Scott Schell, Julie Farrar and Dick Brady, 7. The President declared the resolution passed.

ITEM #16 – Submitted by John Orzech, Police Chief**PURCHASE OF THIRTEEN OPTIPLEX DESKTOP COMPUTERS AND ASSOCIATED HARDWARE FROM DELL**

Budgetary Information: The total cost for thirteen Optiplex 7010DT standard desktop computers and associated hardware and software is \$16,955.25. The funds used to pay for the computers will be from the capital funds account: 431 – 1010.

ORDINANCE NO. 14-035: It is requested an ordinance be passed **authorizing and directing the city manager to purchase thirteen standard desktop computers and associated hardware and software from Dell Marketing, LP of Round Rock, Texas, through the State of Ohio Department of Administrative Services Cooperative Purchasing program for the Sandusky Police Department;** and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Jeff Smith and second of Naomi Twine, the commission voted to approve this ordinance in accordance with Section 14 of the city charter. Roll call on the motion: Yeas: Wesley Poole, Jeff Smith, Naomi Twine, Dennis Murray, Scott Schell, Julie Farrar and Dick Brady, 7. Roll call on the ordinance: Yeas: Wesley Poole, Jeff Smith, Naomi Twine, Dennis Murray, Scott Schell, Julie Farrar and Dick Brady, 7. The President declared the ordinance passed.

ITEM #17 – Submitted by Paul E. Ricci, Fire Chief**INCREASE THE AMOUNT OF EMS FUNDS UTILIZED TO DEFRAY COSTS OF OPERATIONS FOR SANDUSKY FIRE DEPARTMENT**

Budgetary Information: It has been determined through the budget process that it is necessary to increase the current amount of \$150,000 utilized to defray costs of operation of the Division of Fire to \$400,000.

PASSED AT FIRST READING: It is requested an ordinance be passed **amending Part Nine – Streets, Utilities and Public Services Code, Chapter 961 – Emergency Medical Services, Section 961.01 – Charges, in the manner and way specifically set forth herein below.**

Upon motion of Dick Brady and second of Wesley Poole, the commission voted to approve this ordinance at first reading.

Discussion: Julie Farrar said questions were asked whether this was a permanent or temporary ordinance, and how much is in this fund, what it would take to keep these fire fighters and why we are not reallocating these funds. Dennis Murray said the nature of the reallocation is to change the ordinance which means it is permanent and we will have to see if this is sustainable. Wesley Poole said a permanent allocation recognizes that until such time as another commission to change this, it will be as it is presented.

Roll call on the ordinance: Yeas: Wesley Poole, Jeff Smith, Naomi Twine, Dennis Murray, Scott Schell, Julie Farrar and Dick Brady, 7. The President declared the ordinance passed.

CITY MANAGER'S REPORT

Upon motion of Dick Brady and second of Julie Farrar, the commission voted to accept the following donations for a new K-9 Officer: Jeff Perrin (\$50), All Phase Power and Lighting (\$100), Cummings Mortgage (\$20), Gayle Thomas (\$5), Anonymous (\$1), Gina McNea (\$100), Robert and Debbie McCarthy in memory of Bryan McCarthy (\$2,000), George & Donna Behrend (\$50), Kasper Auto Group (\$1,000) and the Russell Perch Classic - "In Memory of Tom Romick"(\$1,000). The Russell Perch Classic organization has advised they would donate \$500 per year for the life of the new K-9. Dennis Murray said this reminds him of the story about the woman and a coin and everyone is contributing what they can and each is as valuable as the next. **The President declared the motion passed.**

Nicole Ard said the city received **approval from the Metropolitan Planning Organization regarding the Perkins Avenue signalization project, as well as for the Camp Street project.**

They will allow us to take a step back and reorganize; a report will be provided to re-bid these projects as they came in over what was estimated.

Nicole Ard said the **request for proposals for the printing** contract are out and due back to the city on April 7.

Nicole Ard said a request for proposals for the operation of the boat ramp are due March 25.

Nicole Ard said there was a meeting at Erie County for the **Tax Incentive Review Council** and a memorandum has been provided with projects that are continuing as well as projects that are expiring.

Nicole Ard said a contract will be provided for **technical assistance and data entry for the city's CDBG program** and this will provide some relief to city staff.

Interviews will take place during the first week of April for the position of Assistant Planner.

Nicole Ard said there are efforts in place to **clear the former Wisteria Hill property on Campbell Street of debris.**

Nicole Ard said **the city is hiring for seasonal positions at the Paper District Marina and the boat launch facility** and applications are available at City Hall and online. The city will also be hiring a **seasonal nuisance control officer** and this will not impact the general fund.

Nicole Ard said **the Recreation Division is looking for volunteers for the annual Easter egg hunt** on Saturday, April 19. Sponsorship has been received for the event to distribute Easter eggs.

Nicole Ard requested a **brief executive session for the City Manager's office.**

Dennis Murray said he is appreciative the unions have been able to work out hiring a **Nuisance Control Officer** to handle calls for weed abatement and other similar calls. This is a step in the right direction.

OLD BUSINESS

None.

NEW BUSINESS

Naomi Twine said the **Fire Chief Selection Committee** met last Wednesday and their next meeting is April 8 at 6 p.m.

Dennis Murray said former Commissioner Keith Grohe will be replaced by **Commissioner Scott Schell as the liaison to the Sandusky Fire Department and the Oakland Cemetery Board.**

Dennis Murray said he provided inaccurate information at the last meeting, and to clarify, the city's ordinance requires **snow must be removed from sidewalks within the first four hours after daylight following a snowstorm.**

Upon motion of Dick Brady and second of Julie Farrar, the commission voted to hold an executive session regarding personnel, City Manager. Roll call on the motion: Yeas: Wesley Poole, Jeff Smith, Naomi Twine, Dennis Murray, Scott Schell, Julie Farrar and Dick Brady, 7. The President declared the motion passed.

AUDIENCE PARTICIPATION

Sharon Johnson, 1139 Fifth Street, said she has seen comments made by Dick Brady about sharing expenses with Erie County for the Sandusky Transit System (STS) and asked if this can be done legally. Dick Brady said it is incumbent upon the city to share these expenses and believes the STS spends \$2.1 million, \$60,000 of which comes from the city's general fund. The city has reached out to all people and governmental entities who benefit from this service and make a consolidated effort to ask for money. This process starts with Erie County. Sharon Johnson said people are troubled by rentals and the existing code violations. Some people are afraid to mention these things to their landlords because of eviction and asked if they are provided protection. Rebecca Corrigan said the commission approved a contract for renters who may have substandard issues in their home. They can work through our consultant, Donald Eager. Code enforcement complaints must have a name attached to them, but threatening issues can be worked out with our fair housing provider. There are seven protected classes and problems can be remediated. Jeff Smith said some cities hold rent in escrow until landlords take care of problems and the city could consider this type of program. Dennis Murray said in order to avoid potential for discrimination in code enforcement over the years both random code enforcement and complaint-based enforcement are valid. Dennis Murray said he will sign or turn in any complaint and people should not be in fear.

Tim Schwanger, 362 Sheffield Way, asked about how much the former Wisteria Hill property on Campbell Street has cost the city thus far and Dennis Murray said we can follow up to answer this question. Nicole Ard said a letter was issued to the property owner. Tim Schwanger said he would like to save some of the items at the Keller Building for the Chesapeake Plazas and asked if he could work on having this designed; Dennis Murray said he would like to think about this a little more before saying it is okay to move forward. Tim Schwanger said he understands the city is installing dock boxes at the Paper District Marina and asked how much these will cost the city.

Matt Morgan, 1003 West Osborne Street, asked if local businesses can place advertisements on the bus shelters or the vehicles. Private businesses could help support the transit in this way. Thomas Schwan said an RFP is being written to allow this and the company who receives the bid will provide a market analysis and will pursue these advertisements. They will look at what the market can sustain in this area, and what our ridership demographics are. Dick Brady said it is important for our citizens to know the city is not spending money; the winning bidder of the RFP will spend money and this is a revenue RFP. Thomas Schwan said there is an area in each shelter with a panel for advertising. This follows the City of Sandusky's public advertising policy.

Thomas Darden, said he once was a city commissioner and this is a tremendous responsibility and anyone who has done this realizes it. Thomas Darden welcomed Scott Schell to the Oakland Cemetery Board. Thomas Darden said he was elected in November, 1973 and sworn in in 1974; he was also appointed to the Oakland Cemetery Board in 1974 – 1985 and then became a voting member and is still a member today. As a minister, he has served in Toledo, Crestine and Sandusky, Ohio and even as he commuted, he and his wife maintained their residence in Sandusky. The commission saw fit to appoint him and his wife to various committees with Thelma Darden serving on the Erie County Board of Health for 24 years. Tom Darden said they love Sandusky and have elected to stay here and thanked commission for remembering them. Tom Darden said Oakland Cemetery has been made such a beautiful place that people are dying to get in. Dennis Murray thanked Tom Darden for the decades of unparalleled service to Sandusky.

Herman Robinson, 1601 Oakmont Lane, thanked Dennis Murray for introducing scripture into the meeting tonight and provides an opportunity for him to mention Matthew 7:7 "Ask and ye shall receive, seek and ye shall find, knock and it shall be opened unto you", and encouraged the family. There is some family discord among the nature of the city and the city manager microphone does not have the volume of the others. Herman Robinson said he looked at the last city manager's report which included 30+ pages of work and it looks like the city manager

has been working tirelessly. As he read through this, he asked if the city manager is doing so many things that the commission does not know or understand what she is doing or perhaps does not appreciate what she is doing. Herman Robinson suggested the commission get together and the leaders should lead and the people who work for them should have a clear direction and managed accordingly. The City of Sandusky is beginning to resemble the Cleveland Browns with a swinging door for head coaches. Coaches are not even interested in applying because they know they need to leave their motors running and their bags packed because the team and the cheerleaders run the team. We should try to work on getting along and we should coach our city manager into success by telling her what is wanted as she has done everything but walk on water. Maybe this is not satisfactory to everyone as some people may like chocolate cake but she is coconut cake. Dennis Murray said he (Herman) should not compare this city to the Cleveland Browns again.

The President announced a recess of the regular session at 6:25 p.m. One executive session was held beginning at 6:34 p.m. The President announced adjournment at 6:46 p.m.

Kelly L. Kresser, CMC
Clerk of the City Commission

Dennis E. Murray, Jr.
President of the City Commission