

Dennis Murray **called the meeting to order** at 5 p.m. after **the Invocation**, given by Dick Brady, and the **Pledge of Allegiance**.

The clerk called **the roll** and the following Commissioners responded: Naomi Twine, Wesley Poole, Jeff Smith, Dennis Murray, Julie Farrar, Scott Schell and Dick Brady.

City staff present: Jim Green – Fire Captain, John Orzech – Police Chief, Aaron Klein – Public Works Director, Matt Lasko – Chief Development Officer, Angela Byington – Director of Neighborhood Development & Planning, Brad Link – Public Services Director, Don Rumbutis – IT Manager, Stuart Hamilton – IT Manager, Trevor Hayberger – Acting Law Director, Hank Solowiej – Finance Director, Eric Wobser – City Manager and Kelly Kresser – Commission Clerk.

Upon motion of Jeff Smith and second of Naomi Twine, the commission voted to approve the minutes of the August 24 and August 27, 2015, city commission meetings and suspend the oral reading. The President declared the motion passed.

AUDIENCE PARTICIPATION

Sharon Johnson, 1139 Fifth Street, asked if the city will have the same problems Erie County is having with the sewer improvements project (Item #10).

CURRENT BUSINESS

Upon motion of Julie Farrar and second of Scott Schell, the commission voted to accept all communications. The President declared the motion passed.

ITEM #1 – Submitted by Amanda Meyers, Paralegal

ACCEPTING 22 PARCELS THROUGH LAND REUTILIZATION PROGRAM

Budgetary Information: The cost of this acquisition will be approximately \$1,437 to pay for the title exam and transfer fees that will be recouped upon the sale of the parcels. The city will not collect the \$22,019.03 owed to the city in special assessments, nor will the taxing districts collect the \$131,190.80 owed in delinquent taxes. However, all or part of this cost may be recouped and reimbursed upon the sale of the parcels. As the properties are put back into tax producing status, the taxing districts will once again begin collecting real estate taxes in the amount of approximately \$21,504.20 per year.

RESOLUTION NO. 035-15R: It is requested a resolution be passed **approving and accepting certain real property for acquisition into the land reutilization program**; and declaring that this resolution shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Scott Schell and second of Wesley Poole the commission voted to approve this resolution under suspension of the rules and in accordance with Section 14 of the city charter.

Discussion: Dennis Murray thanked the members of the Land Bank Committee for all of the work they have done with the program.

Roll call on the motion: Yeas: Naomi Twine, Wesley Poole, Jeff Smith, Dennis Murray, Julie Farrar, Scott Schell and Dick Brady, 7. Roll call on the resolution: Yeas: Naomi Twine, Wesley Poole, Jeff Smith, Dennis Murray, Julie Farrar, Scott Schell and Dick Brady, 7. The President declared the resolution passed under suspension of the rules and in accordance with Section 14 of the city charter.

ITEM #2 – Submitted by Hank Solowiej, Finance Director

VARIOUS PURPOSE IMPROVEMENT NOTES, SERIES 2015

Budgetary Information: This various purpose improvement note sale only includes renewal issues. \$2,692,500 in notes will mature on October 8, 2015.

The new various purpose improvement notes are in an amount of:

\$1,650,000.00 (retire \$1,725,000.00 for Bayfront Urban Revitalization)

150,000.00 (retire \$250,000 for fire truck)

100,000.00 (retire \$150,000 for Hayes Avenue underpass)

450,000.00 (retire \$500,000 for Venice Road grade separation)

The prior issue contained \$67,500 for an ambulance and will be completely paid off.

MOTION TO ACCEPT FISCAL OFFICER'S CERTIFICATE

Upon motion of Julie Farrar and second of Scott Schell, the commission voted to accept the Fiscal Officer's Certificate. Roll call on the motion: Yeas: Naomi Twine, Wesley Poole, Jeff Smith, Dennis Murray, Julie Farrar, Scott Schell and Dick Brady, 7. The President declared the motion passed.

ORDINANCE NO. 15-117: It is requested an ordinance be passed providing for the issuance and sale of \$2,350,000 notes, in anticipation of the issuance of bonds, for the purpose of: 1) acquiring a triple combination fire pumper truck and appurtenant equipment for the Fire Department; 2) revitalizing the Bayfront Urban Revitalization Area by acquiring, clearing and improving certain properties in that area, undertaking the environmental clean-up and remediation of certain properties in that area, constructing road improvements and related utility and infrastructure improvements in that area, and otherwise improving that area; 3) paying a portion of the cost of improving Hayes Avenue between certain termini by replacing sidewalks, rehabilitating the related underpass, including abutments, retaining walls and stairs, installing lighting and handrails and otherwise improving the same; all together with the necessary appurtenances thereto; and 4) paying a portion of the cost of eliminating grade crossings by constructing the Venice Road grade separation project in cooperation with the Ohio Department of Transportation; and declaring an emergency.

Upon motion of Jeff Smith and second of Julie Farrar the commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter.

Discussion: Hank Solowiej said we are renewing outstanding notes which come due October 8 and are paying down approximately \$342,000 of existing debt. Hank Solowiej said he and Eric Wobser participated in a call with Moody's last week and we will be getting a new rating next week; interest was less than half of a percent last year and these items were purchased in the past but still are being financed.

Roll call on the motion: Yeas: Naomi Twine, Wesley Poole, Jeff Smith, Dennis Murray, Julie Farrar, Scott Schell and Dick Brady, 7. Roll call on the ordinance: Yeas: Naomi Twine, Wesley Poole, Jeff Smith, Dennis Murray, Julie Farrar, Scott Schell and Dick Brady, 7. The President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.

ITEM #3 – Submitted by Hank Solowiej, Finance Director

Budgetary Information: The city is required to accept the tax rates as determined by the Erie County Budget Commission before October 1, 2015. This approval establishes funding for 2016. The total amount for 2016 is \$9,708 lower than the total amount certified for 2015. The prior year resolution was passed by the City Commission on September 8, 2014 (Resolution No. 041.14R).

RESOLUTION NO. 036-15R: It is requested a resolution be passed accepting the amounts and rates as determined by the Erie County Budget Commission; authorizing the necessary tax levies and certifying them to the County Auditor; and declaring that this Resolution shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Wesley Poole and second of Julie Farrar the commission voted to approve this resolution under suspension of the rules and in accordance with Section 14 of the city charter.

Discussion: Hank Solowiej said this is an annual statutory requirement as part of getting ready for passing the necessary property tax rates for 2016. The rates have not changed and the projected estimated revenues are certified by valuations made by the Erie County Auditor.

Roll call on the motion: Yeas: Naomi Twine, Wesley Poole, Jeff Smith, Dennis Murray, Julie Farrar, Scott Schell and Dick Brady, 7. Roll call on the resolution: Yeas: Naomi Twine, Wesley Poole, Jeff Smith, Dennis Murray, Julie Farrar, Scott Schell and Dick Brady, 7. The President declared the resolution passed under suspension of the rules and in accordance with Section 14 of the city charter.

ITEM #4 – Submitted by Hank Solowiej, Finance Director

AGREEMENT WITH CONSTELLATION ENERGY SERVICES FOR RESIDENTIAL NATURAL GAS AGGREGATION

Budgetary Information: The City Commission approved an agreement with Buckeye Energy Brokers, Inc. to provide services in providing consumers a choice to realize meaningful savings in the purchase of natural gas. Buckeye Energy Brokers, Inc. has recommended Constellation Energy Services for the city's residential Opt-In natural gas aggregation program. The estimated rate for natural gas at the time of this communication will be \$.46/Ccf of natural gas for the next two years for residents. The rate cannot be locked until the agreement has been approved. Tom Bellish from Buckeye Energy Brokers, Inc., will be in attendance at the September 14, 2015, city commission meeting to answer any questions. There is no direct cost to the city to approve this ordinance.

ORDINANCE NO. 15-118: It is requested an ordinance be passed **authorizing and directing the City Manager to enter into an endorsement agreement with Constellation Energy Services – Natural Gas, LLC, for the city's natural gas aggregation program;** and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Naomi Twine and second of Julie Farrar the commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter.

Discussion: Hank Solowiej introduced Tom Bellish who is the city's program manager with Buckeye Energy Brokers and asked him to update the commission regarding these changes. Direct Energy will no longer participate in our program and the best rate currently should be \$.46/Ccf which is a significant change from our current rate, but this is an opt-in program. Tom Bellish said this is an opt-in program and residents would have to take action to be part of the program. A mailing will be created for residents to read over about this two-year fixed rate with Constellation, once a rate has been locked in and will start with the first billing cycle in December. Constellation's customer service has been very good and people can enroll via telephone or through the internet. It is expected Direct Energy will make an offering to retain customers, but Tom Bellish said he believes it may be at a higher rate; if people do not act, they will probably automatically renew with Direct Energy and we will be getting this information out to the residents. Dick Brady asked if this new company will also cover small commercial companies and Tom Bellish said they are able to join as well.

Roll call on the motion: Yeas: Naomi Twine, Wesley Poole, Jeff Smith, Dennis Murray, Julie Farrar, Scott Schell and Dick Brady, 7. Roll call on the ordinance: Yeas: Naomi Twine, Wesley Poole, Jeff Smith, Dennis Murray, Julie Farrar, Scott Schell and Dick Brady, 7. The President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.

ITEM #5 – Submitted by Angela Byington, Director of Neighborhood Development & Planning
AGREEMENT WITH JP, INC. ENVIRONMENTAL CONSULTING FOR PHASE II ENVIRONMENTAL SITE ASSESSMENT OF 1610 CAMPBELL STREET

Budgetary Information: The project cost will not exceed \$18,830. The cost will be paid with Issue 8 funds from the Community Development capital projects fund.

ORDINANCE NO. 15-119: It is requested an ordinance be passed **authorizing and directing the City Manager to enter into an agreement for professional services with JP Incorporated**

Environmental Consulting for a Phase II environmental site assessment for the property located at 1610 Campbell Street and formerly known as Wisteria Hills Farms/Esmond Dairy; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Wesley Poole and second of Jeff Smith the commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter.

Discussion: Angela Byington said the purpose of the Phase II is for environmental due diligence to see if it would be in the city's best interest to take the property into ownership. There will still be cleanup involved and the city would have to determine a source of funding to complete the demolition and soil remediation.

Roll call on the motion: Yeas: Naomi Twine, Wesley Poole, Jeff Smith, Dennis Murray, Julie Farrar, Scott Schell and Dick Brady, 7. Roll call on the ordinance: Yeas: Naomi Twine, Wesley Poole, Jeff Smith, Dennis Murray, Julie Farrar, Scott Schell and Dick Brady, 7. The President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.

ITEM #6 – Submitted by Marvin Ranaldson, Transit Administrator

ANNUAL SUPPORT FEE FOR TRAPEZE SOFTWARE FOR SANDUSKY TRANSIT SYSTEM

Budgetary Information: The total cost for the annual support fee is \$15,986 of which fifty percent (50%) will be covered by CY 2015 rural transit program grant 5311, the CY 2015 job access reverse commute program operating funds, split 75% (\$5,994.75 from rural transit funds), 25% (\$1,998.25 from JARC funds). The required fifty percent (50%) local match of \$7,993 will be paid with funds generated by contract revenues established by the Sandusky Transit System.

ORDINANCE NO. 15-120: It is requested an ordinance be passed **authorizing and directing payment to Trapeze Software Group of Dallas, Texas, for the annual software support and maintenance fee for the period of July 1, 2015 through June 30, 2016;** and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Naomi Twine and second of Julie Farrar the commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter.

Discussion: Marvin Ranaldson said we have been doing this for the past fifteen years and will renew our annual support fees for dispatching software which is critical to the operation of the Sandusky Transit System.

Roll call on the motion: Yeas: Naomi Twine, Wesley Poole, Jeff Smith, Dennis Murray, Julie Farrar, Scott Schell and Dick Brady, 7. Roll call on the ordinance: Yeas: Naomi Twine, Wesley Poole, Jeff Smith, Dennis Murray, Julie Farrar, Scott Schell and Dick Brady, 7. The President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.

ITEM #7 – Submitted by Marvin Ranaldson, Transit Administrator

AUTHORIZATION TO FILE APPLICATION WITH ODOT FOR CY 2016 RURAL TRANSIT PROGRAM GRANT

Budgetary Information: The Rural Transit program funds have a significant impact on the Sandusky Transit System budget, as it comprises fifty percent (50%) of the Sandusky Transit System budget. Without this funding, the system would not be able to function. The required local matching funds will be generated by contract revenues established by STS, and from our capital replacement funds. Total maximum local match required by the grant will be \$593,274 which leverages an additional \$1,700,443 in revenue to the system.

RESOLUTION NO. 037-15R: It is requested a resolution be passed **authorizing the filing of a grant application with the Ohio Department of Transportation through the U.S. Department of Transportation Federal Transit Administration for the CY 2016 Rural Transit Program grant**

for the Sandusky Transit System; and declaring that this resolution shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Julie Farrar and second of Jeff Smith the commission voted to approve this resolution under suspension of the rules and in accordance with Section 14 of the city charter.

Discussion: Marvin Ranaldson said there are three pieces of legislation; one is for 2016 allowing the city to apply for a grant which provides seventy percent of our funding. The second is for a budget revision for 2015 to maximize the amount of money we are receiving through grants and reduce the amount of money we have to pay through the general fund. Dennis Murray said ridership continues to increase in areas that are most efficient, and decrease where we are least efficient. This is an incredibly important service for our citizens and said it is vital we find a way to make it affordable; he appreciates the stewardship shown by Marvin Ranaldson. Dick Brady asked for insight on the difference between the rural and urban designation. Marvin Ranaldson said it is actually to the city's advantage not to be an urban system because we would be responsible for one hundred percent of our operating budget.

Roll call on the motion: Yeas: Naomi Twine, Wesley Poole, Jeff Smith, Dennis Murray, Julie Farrar, Scott Schell and Dick Brady, 7. Roll call on the resolution: Yeas: Naomi Twine, Wesley Poole, Jeff Smith, Dennis Murray, Julie Farrar, Scott Schell and Dick Brady, 7. The President declared the resolution passed under suspension of the rules and in accordance with Section 14 of the city charter.

ITEM #8 – Submitted by Marvin Ranaldson, Transit Administrator

SANDUSKY TRANSIT SYSTEM BUDGET REVISION - CY 2015 RURAL PROGRAM GRANT

Budgetary Information: There will be no change in budgetary impact. The original budget for rural was submitted in 2014; the changes proposed in the revision are designed to maximize the revenue received from the grant while minimizing the local match required to be provided by the City of Sandusky.

ORDINANCE NO. 15-122: It is requested an ordinance be passed **approving and ratifying the submission of a budget revision to the Ohio Department of Transportation for the CY 2015 Job Access Reverse Commute program grant for the Sandusky Transit System;** and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Wesley Poole and second of Jeff Smith the commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter.

Roll call on the motion: Yeas: Naomi Twine, Wesley Poole, Jeff Smith, Dennis Murray, Julie Farrar, Scott Schell and Dick Brady, 7. Roll call on the ordinance: Yeas: Naomi Twine, Wesley Poole, Jeff Smith, Dennis Murray, Julie Farrar, Scott Schell and Dick Brady, 7. The President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.

ITEM #9 – Submitted by Marvin Ranaldson, Transit Administrator

SANDUSKY TRANSIT SYSTEM BUDGET REVISION – CY 2015 JARC PROGRAM GRANT

Budgetary Information: There will be no change in budgetary impact. The original budget for JARC was submitted in 2014; the changes proposed in the revision are designed to maximize the revenue received from the grant while minimizing the local match required to be provided by the City of Sandusky.

ORDINANCE NO. 15-121: It is requested an ordinance be passed **approving and ratifying the submission of a budget revision to the Ohio Department of Transportation for the CY 2015 Rural Transit program grant for the Sandusky Transit System;** and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Jeff Smith and second of Scott Schell the commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter. Roll call on the motion: Yeas: Naomi Twine, Wesley Poole, Jeff Smith, Dennis Murray, Julie

Farrar, Scott Schell and Dick Brady, 7. Roll call on the ordinance: Yeas: Naomi Twine, Wesley Poole, Jeff Smith, Dennis Murray, Julie Farrar, Scott Schell and Dick Brady, 7. The President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.

ITEM #10 – Submitted by Aaron M. Klein, Director of Public Works

AWARD OF EAST END SEWER IMPROVEMENTS PROJECT TO UNDERGROUND UTILITIES, INC.

Budgetary Information: The estimated total project cost based on bids, including construction inspection, bidding services, advertising and miscellaneous expenses is \$4,969,319, which will be funded entirely with sewer funds with partial reimbursement from Erie County pursuant to the sewer services agreement. This project was included as part of the rate increases. We will apply for a low interest OWDA loan for this project as requested for approval in companion legislation.

ORDINANCE NO. 15-123: It is requested an ordinance be passed **authorizing and directing the City Manager to enter into a contract with Underground Utilities, Inc., of Monroeville, Ohio, for the east end sewer improvements project;** and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Scott Schell and second of Naomi Twine the commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter.

Discussion: Aaron Klein said this project is part of the General Plan which was submitted in 2013 for capacity improvements in the Foxborough neighborhood and on Remington Avenue, the improvement of two lift stations, and to increase how we handle the by water by redirecting the flow with a force main down Third Street to an interceptor sewer which has the capacity needed to handle all of the water. The idea of the project with the EPA mandate is to reduce overflows with our combined sewer system and increase the sewer system capacity so we do not have backups in the sanitary system. Underground Utilities has been a very good contractor to work with in the past and if there are unsuitable materials, our diligent staff and contractor will ensure we replace what is removed to a specific standard. This is an eighteen month project and has been extended because of the tourist season and a lot of work will be done on Cleveland Road. We will also meet with the residents and property owners so they are aware of what is going on. Dennis Murray said the city is under a consent order with the EPA for the Combined Sewer Overflow's which contribute to the algal bloom and this is an important issue to our residents and the local economy. This project is part of why the city increased its sewer and water rates.

Roll call on the motion: Yeas: Naomi Twine, Wesley Poole, Jeff Smith, Dennis Murray, Julie Farrar, Scott Schell and Dick Brady, 7. Roll call on the ordinance: Yeas: Naomi Twine, Wesley Poole, Jeff Smith, Dennis Murray, Julie Farrar, Scott Schell and Dick Brady, 7. The President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.

ITEM #11 – Submitted by Aaron Klein, Director of Public Works

LOAN AGREEMENT WITH OHIO WATER DEVELOPMENT AUTHORITY FOR EAST END SEWER IMPROVEMENTS PROJECT

Budgetary Information: For the city-wide and wholesale rate studies recently finalized, it was anticipated that an OWDA loan would be obtained for this project. The total cost of the loan will be as follows:

Construction	\$4,559,008.00
Inspection (9%)	410,311.00
Contingency (10%)	455,901.00
OWDA Administrative Fee (0.35%)	18,989.00
Capitalized Interest (3.04% x 18/12 x 0.67)	<u>166,332.00</u>
TOTAL	5,610,541.00

The entire cost would be reimbursed over thirty years via a low-interest loan from the sewer fund. Partial reimbursement will be provided by Erie County as part of the cost sharing agreement. Final loan amount will be based on actual final costs.

ORDINANCE NO. 15-124: It is requested an ordinance be passed **authorizing a cooperative agreement between the City of Sandusky and the Ohio Water Development Authority to finance the cost of construction for the east end sewer improvements project;** and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Naomi Twine and second of Wesley Poole the commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter.

Discussion: Aaron Klein said this loan includes inspection and construction as well as contingencies as we do not yet know what the exact condition of Third Street will be at the end of the job. We will improve the road so it is much better than it is currently. Aaron Klein said we only obtain the OWDA loan for the exact amount once the numbers are finalized and at the end of the job.

Roll call on the motion: Yeas: Naomi Twine, Wesley Poole, Jeff Smith, Dennis Murray, Julie Farrar, Scott Schell and Dick Brady, 7. Roll call on the ordinance: Yeas: Naomi Twine, Wesley Poole, Jeff Smith, Dennis Murray, Julie Farrar, Scott Schell and Dick Brady, 7. The President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.

ITEM #12 – Submitted by Aaron Klein, Director of Public Works

AWARD EAST END SEWER INSPECTION TO JONES & HENRY ENGINEERS, LTD.

Budgetary Information: The estimated amount for contract administration and inspection services is \$380,000 which will be funded entirely with sewer funds with partial reimbursement from Erie County pursuant to the sewer services agreement. The city will apply for a low interest OWDA loan for this project as requested for approval in companion legislation.

ORDINANCE NO. 15-125: It is requested an ordinance be passed **authorizing and directing the City Manager to enter into an agreement for professional contract administration and inspection services with Jones & Henry Engineers, Ltd. for the East End sewer improvements project;** and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Wesley Poole and second of Jeff Smith the commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter.

Discussion: Aaron Klein said Jones & Henry is the company who designed the project and they are very familiar with exactly what is needed for it and will ensure everything is installed appropriately. Dick Brady said when we originally started talking about this project, we published an engineer's estimate of approximately \$4.7 million and obviously the number today is slightly less and this is a good thing. We did not, however, publish all of the various other fees which are absolutely necessary and the cost of the inspection was projected at \$410,000 but when this is approved, it will only be \$380,000.

Roll call on the motion: Yeas: Naomi Twine, Wesley Poole, Jeff Smith, Dennis Murray, Julie Farrar, Scott Schell and Dick Brady, 7. Roll call on the ordinance: Yeas: Naomi Twine, Wesley Poole, Jeff Smith, Dennis Murray, Julie Farrar, Scott Schell and Dick Brady, 7. The President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.

ITEM #13 – Submitted by Aaron Klein, Director of Public Works

RESOLUTION OF NECESSITY TO BID 2015 WWTP GRIT TANK EXPANSION PROJECT

Budgetary Information: The engineer's estimate for construction is \$965,000. The total project cost including engineering (\$73,000), inspection (\$30,000), advertising (\$300) and misc-

ellaneous expense (\$700) is \$1,069,000 and will be funded by the sewer fund with partial reimbursement from Erie County per the sewer services agreement. The revised plan estimated this project would cost between \$800,000 and \$1,600,000. Upon award of the contract, the city will apply for an OWDA loan for this project and the bar screen project that is now complete.

RESOLUTION NO. 038-15R: It is requested a resolution be passed **declaring the necessity for the city to proceed with the proposed 2015 WWTP grit tank expansion project; approving the specifications and engineer's estimate of cost thereof; and directing the City Manager to advertise for and receive bids in relation thereto; and declaring that this resolution shall take immediate effect in accordance with Section 14 of the city charter.**

Upon motion of Julie Farrar and second of Scott Schell the commission voted to approve this resolution under suspension of the rules and in accordance with Section 14 of the city charter.

Discussion: Aaron Klein said we can process 42 MGD through the plant and the bottleneck is with the grit process which utilizes three tanks to remove debris such as stone. The plant was originally set up for four tanks and the city will save a significant amount of money by doing this; it is a very unique design made by the consultant. This process will allow the plant to operate at 48 MGD. Two initial phases of projects were completed and this is the last major project at the plant to increase the capacity before sending all of the water from the East End sewer project into it. Dennis Murray said this is also part of the reason for the rate increases.

Roll call on the motion: Yeas: Naomi Twine, Wesley Poole, Jeff Smith, Dennis Murray, Julie Farrar, Scott Schell and Dick Brady, 7. Roll call on the resolution: Yeas: Naomi Twine, Wesley Poole, Jeff Smith, Dennis Murray, Julie Farrar, Scott Schell and Dick Brady, 7. The President declared the resolution passed under suspension of the rules and in accordance with Section 14 of the city charter.

**ITEM #14 – Submitted by Aaron Klein, Director of Public Works
ENCROACHMENT LICENSE FOR 219 EAST WATER STREET**

Budgetary Information: There is no budgetary impact with this item. The property owner is responsible for recording fees to the Erie County Recorder's Office.

ORDINANCE NO. 15-126: It is requested an ordinance be passed **authorizing the City Manager to enter into a license agreement with Windau Holdings, Ltd. to provide for the use of a certain portion of the city's rights-of-way as described in the grant of a license for encroachment, a copy of which is attached to this ordinance, marked Exhibit "1" and incorporated herein; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.**

Upon motion of Scott Schell and second of Julie Farrar the commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter. Roll call on the motion: Yeas: Naomi Twine, Wesley Poole, Jeff Smith, Dennis Murray, Julie Farrar, Scott Schell and Dick Brady, 7. Roll call on the ordinance: Yeas: Naomi Twine, Wesley Poole, Jeff Smith, Dennis Murray, Julie Farrar, Scott Schell and Dick Brady, 7. The President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.

**ITEM #15 – Submitted by Aaron Klein, Director of Public Works
EMERGENCY WORK FOR VARIABLE FREQUENCY DRIVES FROM ROCKWELL AUTOMATION, INC.
FOR BIWW**

Budgetary Information: The cost for conversion of both Variable Frequency Drives is \$60,990 and would be paid entirely with water funds.

ORDINANCE NO. 15-127: It is requested an ordinance be passed **authorizing and directing the City Manager and/or the Finance Director to expend funds for the emergency purchase and installation of two new Variable Frequency Drives for the two 30" service pumps at Big Island Water Works from Rockwell Automation, Inc. of Twinsburg, Ohio, in the amount of \$60,990; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.**

Upon motion of Naomi Twine and second of Julie Farrar the commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter.

Discussion: Aaron Klein said this equipment allows the plant to slowly ramp up and down and adjust how quickly the motor is operating so there are not significant pressure increases throughout causing main breaks. We have one drive on each of the two high service 30" pumps which were installed in 2003. One year ago, we replaced one of these in a different location in the plant because it was malfunctioning and they have an approximate ten-year life. These two have been malfunctioning for quite some time although we have been able to make repairs to keep them operational, but one of them would not start back up a couple of weeks ago after being repaired. Aaron Klein said he spoke with the manufacturer and they are already designing this to reduce our window of time to get the equipment in place.

Roll call on the motion: Yeas: Naomi Twine, Wesley Poole, Jeff Smith, Dennis Murray, Julie Farrar, Scott Schell and Dick Brady, 7. Roll call on the ordinance: Yeas: Naomi Twine, Wesley Poole, Jeff Smith, Dennis Murray, Julie Farrar, Scott Schell and Dick Brady, 7. The President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.

ITEM #16 – Submitted by Dave Degnan, Fire Chief

RESTOCKING CITY AMBULANCES WITH SUPPLIES AND PHARMACEUTICALS

Budgetary Information: The purchase of supplies will not negatively impact the general fund. The funding for these supplies is not to exceed \$25,000 and will be paid from funds generated from the ambulance transport fees EMS fund.

ORDINANCE NO. 15-128: It is requested an ordinance be passed amending Section 2 of Ordinance No. 14-012 passed on February 24, 2014, which authorized the expenditure of funds annually for restocking city ambulances with supplies and pharmaceuticals; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Julie Farrar and second of Scott Schell the commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter.

Discussion: Dick Brady said he understands we utilize Firelands Regional Medical (FRMC) to restock the ambulances with these supplies and the city has a great relationship with FRMC, one of our best corporate citizens. This is done at a very reasonable cost and benefits the City of Sandusky.

Roll call on the motion: Yeas: Naomi Twine, Wesley Poole, Jeff Smith, Dennis Murray, Julie Farrar, Scott Schell and Dick Brady, 7. Roll call on the ordinance: Yeas: Naomi Twine, Wesley Poole, Jeff Smith, Dennis Murray, Julie Farrar, Scott Schell and Dick Brady, 7. The President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.

ITEM #17 – Submitted by Kelly Kresser, Commission Clerk

A request has been received from the Ohio Division of Liquor Control for a new D5J (Spirituous liquor for on premises consumption only, beer, wine and mixed beverages for on premises, or off premises in original sealed containers, until 2:30 a.m. in a Community Entertainment District) liquor permit for Sandusky WS Restaurants, LLC, 101 East Water Street. It is requested the Commission Clerk be authorized to notify the Ohio Division of Liquor Control the city has no objection to this request.

Upon motion of Julie Farrar and second of Scott Schell, the commission voted for the Commission Clerk to notify the Ohio Division of Liquor Control the city has no objection to this request. Roll call on the motion: Yeas: Naomi Twine, Wesley Poole, Jeff Smith, Dennis Murray, Julie Farrar, Scott Schell and Dick Brady, 7. The President declared the motion passed.

CITY MANAGER'S REPORT

Upon motion of Scott Schell and second of Julie Farrar, the commission voted to accept a donation in the amount of \$200 from Jack Kennedy as well as a donation in the amount of \$15 from patrons who attended the Coffee With a Cop event at the Better Half Diner for the K-9 fund. The President declared the motion passed.

Upon motion of Jeff Smith and second of Julie Farrar, the commission voted to accept a donation in the amount of \$360 from Mark and Pamela Thompson for a tree in memory of Wayne Towslee. The tree will be planted in Washington Park alongside a memorial bench for Wayne and his wife, Kimberly. The President declared the motion passed.

Upon motion of Naomi Twine and second of Scott Schell, the commission voted to accept a community grant from Walmart in the amount of \$2,500 for Fire Department. The President declared the motion passed.

Eric Wobser said **Norfolk Southern has started making improvements to the driving surface at the tracks on Remington Avenue.** This work will be completed prior to road work beginning on Pipe Street. We have sent a subsequent request regarding this same work being done on Superior Street and are awaiting a response.

Eric Wobser said **Norfolk Southern will be dredging five ditches** starting in the fall and continuing through the winter. The first ditch to be dredged will be near Edgewater Drive and thanked Aaron Klein for working with Norfolk Southern to complete this work.

John Orzech said **Jim Ommert has retired from the Police Department** after 31 years of service, as well as serving for three years in the U.S. Marine Corps. Jim Ommert was an officer and a gentleman, and was the first D.A.R.E. Officer for the department and a Community-Oriented Office, and will be missed very much by members of the department.

Eric Wobser said the **Police and Fire Departments will be serving ice cream at Toft's** on September 17 from 5 p.m. to 7 p.m. The event is being held as an alternative to our "Coffee with a Cop" program this month. The public is urged to stop out and ask questions, give suggestions and discuss any concerns they may be experiencing in their neighborhood.

Eric Wobser said the focus groups for the Bicentennial Visioning Process are finishing up and moving along to the next phases for the strategic planning. The Planning Commission and the Planning Department had a work session with City Architecture to provide insight into the comprehensive master plan at their meeting on August 26.

Eric Wobser said **the city has completed the acquisition of the Greafe properties located at 151 - 161 East Market Street.** The City is currently exploring redevelopment options for the properties and will come back to City Commission in the near future with a disposition plan for the site.

Eric Wobser said he signed a recommendation from the Planning Department for the **East Washington Street parking area** immediately east of Wayne Street. These spaces will return to two-hour parking and the on-street parallel parking on Hancock and Wayne Street will be changed to all-day parking.

Eric Wobser said the Sandusky Transit System has experienced strong ridership and offsets a decline in SPARC 1 ridership; there is a total increase in ridership of six percent.

Eric Wobser said the **Lions Park play equipment** has been installed and is open for play and thanked Brad Link and his staff for moving this forward as well as Julie Farrar for helping to make this possible.

Eric Wobser said the **entrance to City Hall** has received a dramatic upgrade and thanked Ken Jensen, Scott Linkenbach, Tom Speir and staff in our Forestry and Horticulture Departments for their assistance. Many of the plants installed were from materials cultivated in-house to make the city a more beautiful place.

OLD BUSINESS

Dick Brady said he had the privilege to be the liaison to the Public Works Department and a **demand response contract was done for the Big Island Water Works plant for electricity**. The city is allowing a company to shut down our electricity at the plant while being hooked to a generator for certain periods of time and paying the city \$21,000. In order for this to happen, the city had to assure we had full generating capacity to keep the water flowing and we have accomplished this and will realize the benefit of \$25,000. Aaron Klein brought this to the commission and this is one of the kinds of things which merits appreciation to the staff as this is a great success. Dennis Murray said there is a noticeable change with the staff and the “can-do” attitude in bringing new ideas forward whether they work out in the end or not. This changes the dynamics here and a lot of ingenuity being demonstrated across the board.

NEW BUSINESS

None.

AUDIENCE PARTICIPATION

Upon motion of Julie Farrar and second of Jeff Smith, the commission voted to adjourn at 5:57 p.m. The President announced adjournment of the meeting.

Kelly L. Kresser, CMC
Clerk of the City Commission

Dennis E. Murray, Jr.
President of the City Commission